



Swim England
Affiliated Club



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SwimMark
ESSENTIAL CLUB

Alton & District Swimming Club AGM 2022. 11 December 2022, 1900 hours via zoom.
Approved Minutes

Present: Jenn Hughes, Gerald Taylor, Mary Taylor, Pierpaolo Indelicato, Becky Indelicato, Emma Ryman, Ian Jackson, Charlotte Barton, Alison Reynolds, José Rodrigues, Laura Isted, Steve Oliver, James Isted, Rebecca Chant, Lucie Stewart, Lauren Swart, Frances Torrence, Dave McGuire

Apologies: Deborah & Liam Gearing, Becky Shayler, Tegan Ward, Fiona Clement, Vicki Potter, Lynn Hellewell

Note: As of 10 December, there were 135 (over 16) level 1 members of the club, so to be a quorate at the AGM, we need to be 14 in accordance with 11.2 of the club constitution.

1. Minutes to the 2021 AGM were approved at an ADSC Committee Meeting held on 16 December 2021.

2. Treasurer's Report

- The Independent Examiner's Report had been circulated before the meeting to all. **See Appendix 1.**
- José Rodrigues explained the main problem facing the club was a reduction in the number of swimmers and therefore a reduction in the main source of revenue.
- Overheads had not been reduced sufficiently to accommodate the loss in revenue (for example, a reduction in the number of lanes used). This had been a difficult discussion with EA, as giving up lanes meant EA could not make a guarantee to the club to give them back again.
- It was noted that the fees for GoCardless has not been accounted for correctly
- Membership fees needed to go up to accommodate a reduction in the number of swimmers and also to cover the inevitable rise in the pool hire costs.
- On a positive, the fundraising campaign was a great success and there had not been a pool hire cost increase in 2022.
- Churchers has increased the fees for land training from September.
- James Cox, the accountant, was thanked for compiling the accounts and for the Independent Examiner's Report. Mark Jordan, the previous independent examiner, had stood down from the role this year.
- A vote was taken to accept the report. The report was approved.
- No questions were raised.



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3. Head Coach Annual Report

- The report from the Head Coach is attached. **Appendix 2.**
- The report was received post meeting.
- Luke Surplice was unable to attend the AGM.

4. Chair Report

- The Chair Report was circulated prior to the meeting. **Appendix 3.**
- Additional income had been received through the club walk; fundraising; donations and the quiz.
- The AOE at Alton needed to be fixed. The rust issue was affecting the club's ability to make money.
- The Sprint Meet was good for the club and for EA.
- Jenn Hughes made note of the fact that for every P squad resignation, the club needed 4 academy swimmers to balance the loss in income.
- The club was short of a Treasurer and needed more volunteers.
- Fee increases for the forthcoming year would be kept to a minimum and reviewed in Summer so that the club members expect an increase in September.

5. Constitution Update

- The new constitution, dated December 2022, was unanimously voted in and had been previously agreed by the Committee Members.



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6. Election of executive officers and other members of the committee

Role		Proposed	Second
Committee Role			
Chair	Jenn Hughes	James Isted	Gerald Taylor
Treasurer	Vacant		
Assistant Treasurer	José Rodrigues	James Isted	Jenn Hughes
Secretary	Gerald Taylor	Jenn Hughes	James Isted
Vice Chair	Becky Indelicato	Jenn Hughes	Lucie Stewart
Workforce Co-ordinator	Lucie Stewart	José Rodrigues	James Isted
Competition Secretary	James Isted	Jenn Hughes	Gerald Taylor
Welfare Officer	Vicki Potter	To be co-opted at the first ADSC committee meeting after the AGM	
Performance Squad rep	Becky Indelicato	Charlotte Barton	José Rodrigues
Development Squad rep	Rebecca Chant	Jenn Hughes	José Rodrigues
Academy Co-ordinator	Kira Pears	Non committee member	
Masters & SwimFit rep	Paolo Indelicato	Jenn Hughes	Lucie Stewart
Swim Mark	Emma Ryman	Alison Reynolds	Charlotte Barton
Pool Bookings	Deborah/Liam Gearing	Jenn Hughes	Lucie Stewart

All those standing for roles were elected by those present at the meeting.

The following club members also cover important roles that keep the club running (non-voting roles).



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Supporting roles to the committee			
Membership co-ordinator	Frances Torrence		
Fees Recovery	Frances Torrence		
Inclusion rep	Vacant		
Swim England registration	Aaron Stewart		
Fundraising Co-ordinator	Vacant		
Social Media	Tracy Francis		
Press Releases	Vacant		
Kit orders	Becky Shayler		
Trophies	Tracy Pilkington		
PR/Marketing/Sponsorship	Vacant		
Newsletter	Ian Jackson		
DBS Processor	Julie Port		
IT Admin	Nick Sampson		

7. Questions / Statements for the committee

Statement 1. Ian Jackson gave positive feedback to the committee.

Statement 2. Alison Reynolds thanked the committee for their support to the club and hard work.

Question 1. Steve Oliver wanted to know where the report from Luke Surplice was. Jenn Hughes advised that her report had incorporated the Head Coach's report.

Actions:

- Circulate the updated 2022 constitution to all club members. GT / FT. Pending.
- ~~Provide Constitution to Emma Ryman, SwimMark Co-ordinator. GT~~
- ~~Approve 2022 AGM minutes at committee meeting. Approved 2 March 2023~~
- ~~Provide AGM approved minutes to Emma Ryman, SwimMark Co-ordinator. GT~~
- ~~Post approved minutes of 2022 AGM on website. NS~~
- ~~Co-opt Vicki Potter into Welfare Role in January 2023 committee meeting. GT~~
- ~~Put AGM actions on committee meeting agenda. GT~~