

CLUB & COACHING PRACTICES				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
No required qualification for role, e.g. coach, team manager, CCO etc	L	<ul style="list-style-type: none">RecruitmentSafeguarding Training policySafeguarding Roles including responsibilities and role requirements for those working with young peopleSwim Ireland Rules	Club Committee Head Coach Lead Team Manager	<i>Proof of qualification and experiences confirmed at appointment</i> <i>Check Swim Ireland database</i> <i>Register new staff with Swim Ireland database</i>
Solo working or working without observer	L	<ul style="list-style-type: none">See policy section: Working with Young PeopleCoach/teacher education – qualification levelTeam Manager education – qualification level	Club Committee Head Coach Person in charge	<i>Provision of adequate and trained staff for activity</i>
Unauthorised photography & recording activities	H	<ul style="list-style-type: none">Photography & Filming policyFacility/event policy	Club Committee Head Coach Person in charge	<i>Distribute the policy to all members</i> <i>Checks during sessions, activities and competitions</i>
Behavioural issues	M	<ul style="list-style-type: none">Codes of Conduct for those working with young peopleSafeguarding Training policyComplaints & Disciplinary procedures	Club Committee Head Coach Person in charge CDC	<i>Check Swim Ireland database</i> <i>Distribution of information to all members</i>
Lack of gender balance amongst club personnel	M	<ul style="list-style-type: none">See policy section: Working with Young PeopleCoach/teacher educationTeam Manager education	Club Committee Head Coach Lead Team Manager	<i>Review during appointments</i>
No guidance for travelling and away trips	L	<ul style="list-style-type: none">Travel/Away trip policySafeguarding Training policy	Club Committee CCO Head Coach	<i>Refer to policy during planning; CCO to have view of arrangements to ensure in line with best practice</i>
Lack of adherence with misc. procedures in Safeguarding policy	M	<ul style="list-style-type: none">See policy section: Compliancy in Safeguarding PolicyComplaints & Disciplinary procedures	Club Committee CCO Head Coach Person in charge	<i>Distribution of location of policy</i>

RECRUITMENT				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
Recruitment of inappropriate people	L	<ul style="list-style-type: none">Recruitment policy including reference checks	Club Committee Head Coach	Recruitment panel informed of policy
Lack of clarity on roles	M	<ul style="list-style-type: none">Recruitment Policy – including job descriptionSafeguarding Roles including responsibilitiesSafeguarding Training PolicyClub education	Club Committee Head Coach	Check job description Ensure staff or volunteers supervised Respond to complaints
Unqualified or untrained people in role	L	<ul style="list-style-type: none">Recruitment PolicySafeguarding TrainingQualification check	Club Committee Head Coach Person in charge	Check qualification, experiences, and credentials are valid for those in roles

COMPLAINTS & DISCIPLINARY PROCESSES				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
Lack of awareness of a Complaints & Disciplinary policy	M	<ul style="list-style-type: none"> Complaints & Disciplinary procedures Communications Policy Swim Ireland Rules 	Club Committee CCO Head Coach CDC	Ensure distribution of policies to members and appropriate committees
Difficulty in raising an issue by child & or parent	M	<ul style="list-style-type: none"> Awareness of CCO Complaints & Disciplinary procedures Communications Policy Poor practice and Whistleblowing 	Club Committee CCO Head Coach	Ensure distribution of policies to members CCO is identified to all members
Complaints not being dealt with seriously	M	<ul style="list-style-type: none"> Complaints & Disciplinary procedures Poor practice and Whistleblowing Reporting Roles and responsibilities 	Club Committee CCO Head Coach CDC	Ensure pathway for raising complaint or concern is clear to members Appoint CDC

FACILITIES				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
Unauthorised access to designated young people's areas e.g. changing rooms	M	<ul style="list-style-type: none"> See policy section: Working together including Person on Duty Policy and Supervision Policy Coach/teacher education Poor practice and Whistleblowing Facility contract 	Club Committee CCO Head Coach Person in charge	Clarify protocols before sessions Inform members using facilities Ensure reporting pathway is clear
Unauthorised departure from club activities	M-H	<ul style="list-style-type: none"> Working together section including Person on Duty Policy and Supervision Policy Coach/teacher education Poor practice and Whistleblowing 	Person in charge	Clarify protocols before sessions List of emergency contact numbers for parent/carers
Photography, filming or recording in prohibited areas	H	<ul style="list-style-type: none"> Photography & Filming policy Club education Facility/event policy 	Head Coach CCO Person in charge	Enforce policy banning use of devices in private areas e.g. changing areas Distribution of information
Missing or found child on site	L	<ul style="list-style-type: none"> Working together section including Person on Duty Policy and Supervision Policy Facility policy 	Head Coach Person in charge Facility Manager	Refer to policy and inform Garda/PSNI
Children sharing facilities with adults e.g. dressing room, showers etc.	H	<ul style="list-style-type: none"> Working together section including Person on Duty Policy and Supervision Policy Poor practice and Whistleblowing Facility policy and contract with club 	Club Committee CCO Head Coach Person in charge	Plan with facilities management to create a suitable child centred environment in shared facilities

COMMUNICATIONS AND SOCIAL MEDIA				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
Lack of awareness of 'risk of harm' with members and visitors	H	<ul style="list-style-type: none"> Child Safeguarding Statement and Risk Assessment of Harm (this document) Codes of Conduct – expectations of behaviour Safeguarding Training Policy Communications Policy 	Club Committee CCO Head Coach Person in charge	<i>Publish and display Child Safeguarding Statement</i> <i>Inform members of Code of Conduct</i>
No communication of Child Safeguarding Statement or Code of Conduct to members or visitors	M	<ul style="list-style-type: none"> Child Safeguarding Statement and Risk Assessment of Harm Codes of Conduct Communications Policy 	Club Committee	<i>Publish and display Child Safeguarding Statement</i> <i>Distribute Safeguarding Policy</i> <i>Inform members of safeguarding procedures</i>
Unauthorized photography & recording of activities	H	<ul style="list-style-type: none"> Photography & Filming policy Club education Facility/event policy 	CCO Head Coach Person in charge	<i>Enforce policy on use of devices</i> <i>Distribution of information</i>
Inappropriate use of social media and communications by under 18's	H	<ul style="list-style-type: none"> Communications Policy Codes of conduct Social Media Policy Away Trips Policy 	Club Committee	<i>Inform members of the policy</i>
Inappropriate use of social media and communications with under 18's	M	<ul style="list-style-type: none"> Communications Policy Codes of conduct Social Media Policy Away Trips Policy 	Club Committee CCO Head Coach Person in charge	<i>Inform members of the policy</i>

GENERAL RISK OF HARM				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
Harm not being recognised	M	<ul style="list-style-type: none"> Safeguarding Policy Safeguarding Training Recognising and Reporting Child Abuse Policy 	Club Committee All Club personnel	<i>Ongoing review</i>
Harm caused by - child to child - adult to child	H M	<ul style="list-style-type: none"> Safeguarding Policy 2019 Safeguarding Training Recognising and Reporting Child Abuse Policy 	Club Committee All Club personnel	<i>Ongoing review</i>
General behavioural issues e.g. bullying	M	<ul style="list-style-type: none"> Code of conduct Anti-bullying policy Complaints & Disciplinary procedures 	Club Committee CCO Head Coach CDC	<i>Take disciplinary action where necessary</i> <i>Sign code of conduct</i>

REPORTING PROCEDURES				
Identified risk of harm to children	Likelihood of risk L-M-H	Policy, guidance and procedure document to mitigate risk	Responsibility in club	Further action/information
Lack of knowledge of organisational and statutory reporting procedures	M	<ul style="list-style-type: none">Recognising and Reporting Child Abuse PolicyPoor practice and WhistleblowingCodes of ConductSafeguarding Training PolicyCoach/teacher education	Club Committee CCO	Inform members of reporting procedure All attend Safeguarding level 1 training Include in Club handbook
No Mandated Person appointed	L	<ul style="list-style-type: none">Safeguarding Roles including responsibilitiesRecognising and Reporting Child Abuse PolicyPoor practice and WhistleblowingChild Safeguarding Statement and Risk Assessment of Harm	Club Committee CCO Swim Ireland	Maintain list of Mandated Persons in Club Publicise identity of Mandated Person
No DLP appointed (DLP is Club Children's Officer)	L	<ul style="list-style-type: none">Safeguarding Roles including responsibilitiesRecognising and Reporting Child Abuse PolicyPoor practice and WhistleblowingChild Safeguarding Statement and Risk Assessment of Harm	Club Committee CCO	CCO must attend training as DLP – this is mandatory Publicise identity of DLP (CCO)
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none">Safeguarding Roles including responsibilitiesRecognising and Reporting Child Abuse PolicyPoor practice and WhistleblowingChild Safeguarding Statement and Risk Assessment of HarmSafeguarding Training Policy	Club Committee CCO CDC	All attend Safeguarding level 1 training Publicise names of CCO, DLP, MP Inform members of reporting procedures Include in Club handbook
Not clear who young people should talk to or report to	L	<ul style="list-style-type: none">Safeguarding Roles including responsibilitiesDisplay the names of CCO (DLP)Display Child Safeguarding Statement	Club Committee CCO	All attend Safeguarding level 1 training Inform members of reporting procedures Provide opportunity for young people to raise concerns

This Risk Assessment (RA 2025) has been discussed and completed by the committee of Coolmine SC on 3/09/ 2025

Committee Chair Donal Quinn

Signed:

Donal Quinn

Name: Donal Quinn

Date:

23-9-2025

Lead Club Children's Officer Julie Morgan

Signed:

Julie Morgan

Name:

Julie Morgan

Date:

23/09/25

This Risk Assessment should be reviewed by the Club Committee every 6 months or sooner if any change occurs.

The next full revision period for this document and the CSS is 1st September – 15th October 2027.