

My Finances – Viewing Your Account and Payments

You can view your billing charges, payments already taken, and the amount scheduled for next month's direct debit either through the SportsEngine Motion app or by logging into your SportsEngine account on the desktop website.

Please note: at the start of each month there is a short delay between your bank taking the direct debit and SportsEngine updating the payment. This means that between approximately the 1st and 6th of the month your account may temporarily show an outstanding balance. Please don't worry - this will be reconciled imminently. You can still see what has been debited by following the steps below.

You can add a credit card to SportsEngine to pay for additional items such as merchandise or meet entries. However, these payments take the finance team some time to reconcile, so direct debit remains the preferred payment method.

Monthly squad fees are collected by direct debit only.

On the app

- Go to the left-hand side menu and select **My Finances**
- Then select **Billing Summary**
- Then filter to the time period you are interested in
- The itemised amounts due or paid will show at the bottom of the screen

On the website

- Sign in and go to the **Back Office**
<https://uk.gomotionapp.com/team/costa/controller/cms/admin/index?team=costa#/my-billing-summary>
- On the left-hand side menu go to **My Accounts**
- Select **Billing Summary**
- Select /filter the time period you are interested in.
- The itemised amounts due or paid will show at the bottom of the screen

Queries

Any queries on payments should be directed in the first instance to the Club Treasurer by emailing treasurer@costaasc.org . Please include the swimmer's full name, squad and the nature of the query.