

City of Peterborough Swimming Club FUNdamentals



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Saturday 14th March 2026

Saturday 13th June 2026

Saturday 11th July 2026

Unlicensed

6 Lane Short Course Meet | Manual Timing | Free Parking

Manor Leisure Centre,
Station Road,
Whittlesey.
PE7 1UA



We hope you have an enjoyable meet and please let us know of anything you think could help us to improve the meet in the future

www.copsclub.co.uk

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Manor Leisure Centre, Station Road, Whittlesey.PE7 1UA

Entries: All entries to be submitted electronically. Please follow the information which can be found in a downloadable zip file available from City of Peterborough Swimming Club website.

Once fully subscribed, any further entries received will be rejected

Closing Date: Midday on 20th February 2026

Entry fee: £30.00 for all four events.

Age Groups (ages at midnight on 11th July 2026)
Mixed: Under 6yrs, 7yrs and 8yrs

Events:
25m: all strokes

Awards: Fun prizes will be awarded to fastest swimmers on the night.

Medals will be given for 1st, 2nd and 3rd place on the final event.

Meet Objective:

The aim of the event is to provide young, developing swimmers race experience. Swimmers without times are welcome to enter this event.

For further details:

Meet Promoter: Anna Bertou, on behalf of City of Peterborough Swimming Club
Contact details: Galas@copsclub.co.uk

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FUNDamentals



Schedule of Events

Session 1 – Saturday 14 th March 2026				
Warm up: 17:30 Start:18:05				
101	Mixed	50	Free	9yrs and over
401	Mixed	25	Free	U6, 7, 8
102	Mixed	50	Breast	9yrs and over
402	Mixed	25	Breast	U6, 7, 8
103	Mixed	100	IM	9yrs
403	Mixed	25	Back	U6, 7, 8
104	Mixed	200	IM	10yrs & over

Session 2 – Saturday 13 th June 2026				
Warm up: 17:30 Start:18:05				
201	Mixed	50	Back	9yrs and over
404	Mixed	25	Back	U6, 7, 8
202	Mixed	50	Fly	9yrs and over
405	Mixed	25	Fly	U6, 7, 8
203	Mixed	100	Free	9yrs
406	Mixed	25	Free	U6, 7, 8
204	Mixed	200	Free	10yrs & over

Session 3 – Saturday 11 th July 2026				
Warm up: 17:30 Start:18:05				
301	Mixed	50	Free	9yrs and over
407	Mixed	25	Free	U6, 7, 8
302	Mixed	50	Breast	9yrs and over
408	Mixed	25	Breast	U6, 7, 8
303	Mixed	50	Back	9yrs and over
409	Mixed	25	Back	U6, 7, 8
304	Mixed	50	Fly	9yrs and over
410	Mixed	25	Fly	U6, 7, 8

The unlicensed FUNdamentals events will be run during the Licenced Development Series events.

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Competition Rules and Information

This is an unlicensed event.

Length of Pool

The pool is 25 metres long with six lanes. Anti-turbulence lane ropes will be used. Manual time keeping will be used.

Entry Procedure

Club entries:

All entries to be submitted electronically. Please follow the information which can be found in a downloadable zip file available from City of Peterborough Swimming Club website (www.copsclub.co.uk).

Once fully subscribed, any further entries received will be rejected.

Once accepted, entries will be posted on the City of Peterborough Swimming Club website. It will be the responsibility of the club / individual representative to check entries, inform all swimmers of their entries and notify the meet secretary immediately of any errors.

Once entry times have been accepted, no changes will be made unless with agreement of COPS Gala Secretary.

Individual entries:

Individual entries should be submitted to Galas@copsclub.co.uk. Please note, individual entries will incur an additional £1 fee. For all queries, please contact the Gala Secretary via email.

COPS swimmers must enter through the Team Unify system to ensure club approval.

Swimmers with additional needs

Swimmers with classifications (S Categories) and those who require additional provisions to access the event (including personal support assistants) are requested to notify the Meet Promoter in advance of the meet. They will be accepted at the Promoter's discretion and will be exempt from the Qualification Time requirements, but their times must show in the SE Rankings.

Transgender Policy

The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category you confirm that your birth sex is female. The Male/Open category is for birth sex males, Trans or Non-Binary swimmers and any swimmer not eligible for the female category.

Entries will be made using Female/ Male competition categories, as these are the recognised categories at this time. You will notice a transition into the use of Female and Open/Male as the new competition categories following the launch of the Swim England Transgender and Non-binary Competition Policy on 1 September 2023.

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FUNdamentals



Refunds

Entry is for all four events; there will be no discount or refunds for non-attendance of any of the rounds.

There will be no refund of entry fees to swimmers who withdraw from the event after the initial closing date unless the withdrawal is for medical reasons and a doctors certificate or medical evidence is supplied.

Refunds will be made where a swimmer is rejected from the meet due to it being over-subscribed.

All refunds will be made via the clubs who submitted the entries.

Competitors that do not intend to compete in an event must notify of their withdrawal from the event by the commencement of the warm-up for each session.

Warm up / Warm down

Warm up protocol: Strictly no diving during any warm-up session, except in the designated sprint lanes. Odd numbered lanes will swim clockwise and even numbered lanes anti-clockwise. All swimmers must leave the water by the side of the pool and not over the timing pads. Coaches will be expected to oversee warm ups.

Warm Down: A warm down facility will not be provided at this meet.

Marshalling

Competitors must report to marshalling when their event or heat is called. Any competitor not reporting on time for their event may be excluded. In the event a swimmer is excluded from competing, a refund will not be issued.

Awards

Fun prizes will be awarded to fastest swimmers on the night.

Medals will be given for 1st, 2nd and 3rd place in each age group at the end of the series, on the final event.

Officials

Visiting clubs are requested to support the meet by providing suitably qualified officials.

Any meet that does not have the number of officials required by the licensing board run the risk of it being downgraded. Names and contact details for officials should be provided by the person responsible for submitting the entries and forwarded to Galas@copsclub.co.uk and Officials@copsclub.co.uk.

Travel expenses for officials can be claimed in line with the conditions laid out by SE East Region policy (dated November 2023), found [here](#).

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Spectators

There will be a charge of £6 per session to enter the spectator area for each gala. Payments can be made by CARD ONLY.

Car parking

There is free onsite parking at the Manor Leisure.

Health and Safety

All meet participants must observe the safety precautions that will be communicated at the start of every session.

Please be aware, members of the public are able to use the changing rooms and toilet facilities at the venue during the meet.

Swimmers must have on footwear and be fully clothed when on the balcony.

To maintain a high level of health and safety swimmers and spectators must not block stairwells, emergency exits and walkways.

NO GLASS ITEMS ALLOWED POOLSIDE.

Teams will have a dedicated area by poolside, clubs are reminded to be mindful of officials and their working area. Due to limited space poolside we kindly request that swimmers only bring small bags poolside and use the lockers provided. Chairs should not be brought on to poolside.

Poolside Access Passes

Coach and Team Manager's packs are available, at £5 per person; they include start sheets, and poolside refreshments.

Only swimmers, Coaches and Team Managers with passes will be allowed on poolside (for swimmers this is only for the session in which they are competing).

Poolside coaches and Team Managers need to be registered with Swim England (or equivalent national swimming organisation), have completed appropriate safeguarding training and hold a valid DBS check, as per SE Team Manager, Coach and Chaperone Policy. Team Managers must also hold a relevant team managing qualification.

If parents of swimmers attending the meet as individuals (not with a club) wish to be poolside they must pay for a coach's pass for the day. They must also have a valid Swim England membership number, have completed appropriate safeguarding training and hold a valid DBS check, as per SE Team Manager, Coach and Chaperone Policy.

Chaperone passes are available if required, please contact galas@copsclubs.co.uk for more information.

Data Protection

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Entries will be held on a computer solely for the purposes of this competition. Consent, as required by the General Data Protection Regulation (GDPR), to the holding of personal information on computer will be deemed to have been given by the submission of the entry. This data will be held at least 1 year. Data and results will be shared with Aquatics GB for rankings and the competitors own swimming clubs.

Filming and Photography

Anyone who wishes to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child's image to be taken and shared in this way. Any photos taken should fall within the Swim England Safeguarding Policy guidelines. No flash photography is permitted.

The use of any mobile device in the changing area is strictly forbidden, as per SE Wavepower.

Swimmers should ensure their mobile phones are put away at all times in the changing rooms to avoid any misunderstanding. Filming or photographing of yourself or anyone else for any purpose (other than coaching as above) is prohibited both poolside and in the changing rooms.

Any swimmer or coach found to be breaking these rules may be asked to leave the building and will take no further part in the competition. The club also reserves the right to take further action against anybody breaking this rule.

The safety of children and young people for this event is of paramount importance. If you have any safeguarding concerns at the event, please contact the meet coordinator.

General

Freedom Leisure shall not be held responsible for loss or damages to spectators or swimmers property.

The promoters reserve the right to refuse admission to any competitor, participant, coach or spectator.

Any matter not covered by these conditions will be determined by the Promoter and Referee, subject to Swim England Regulations and Technical Rules of Racing.

In extenuating circumstances and due to situations out of the clubs control during the competition the promoter reserves the right to make changes to the running of the meet.

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Club Summary Entry Form

Please return this completed form with your electronic entry file and summary report to: galas@copsclub.co.uk

Closing date for full entry submission: 12:00 Midday on 20th February 2026.

Club Name:			
Contact Name:			
Email Address:			
Telephone No:			
Entry Details:			
		Number	Cost
Individual entries	@ £30.00 for all events		£
Coaches Pass	@£5 per session per person.		£
TOTAL			£

Once entries have been accepted, invoices will be issued with payment details.

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Scan or complete this form and return by email to Galas@copsclub.co.uk

INDIVIDUAL ENTRY FORM FOR VISITING CLUBS									
FORENAME:		SURNAME:							
CLUB:		AGE (@ 11/07/2026):							
GENDER:	MALE/OPEN or FEMALE	DATE OF BIRTH:							
EMAIL ADDRESS:		DISABILITY CLASSIFICATION:							
TELEPHONE NO:		SE MEMBERSHIP NO							
EVENT	COST PER EVENT						IF CONVERTED STATE SHORT COURSE TIME:		
25M FREESTYLE	£30 for the Series								
25M BREASTSTROKE									
25M BACKSTROKE									
25M BUTTERFLY									
	Total:						£		

Swimmers without times are welcome to enter this event. Please write 'N/A' in the time field.

CLOSING DATE FOR ENTRIES IS 12:00 Midday ON 20th February 2026.

Please return this form to Anna Bertou, Galas@copsclub.co.uk.

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Coach / Team Manager Form

Club:	14/03/26	13/06/26	11/07/26
	@ £5 each	@ £5 each	@ £5 each
Full name			
Position (i.e. Coach)			
Tel number			
Email address			
DBS certificate number			
Full name			
Position (i.e. Coach)			
Tel number			
Email address			
DBS certificate number			
Full name			
Position (i.e. Coach)			
Tel number			
Email address			
DBS certificate number			
Full name			
Position (i.e. Coach)			
Tel number			
Email address			
DBS certificate number			
Total:			

The above-named person(s) is (are) authorised to hold a pass for this club:

Signed _____ Club Representative Coach/Team

Manager Passes will not be available on the day and there will be no access to poolside without a pass.

All completed forms to be returned by e-mail to galas@copsclub.co.uk.

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Officials Form

All visiting clubs are requested to support the support the meet by providing suitably qualified officials.

Any meet that does not have the number of officials required by the licensing board run the risk of it being downgraded.

There will also be refreshments provided during all sessions including, soft drinks (water, squash etc) and sweets.

Names and contact details for officials should be provided by the person responsible for submitting the entries. Please complete the form and return to: Galas@copsclub.co.uk and Officials@copsclub.co.uk.

Club	
Name	
Address	
Qualification	
SE Membership Number	
Email Address	

Alternatively, please go to the COPS website events page at the following:
<http://www.copsclub.co.uk> where you will be able to access the Job Sign Up section of this event to register your availability to assist.

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