



Hitchin Open 2025- Information Sheet

License Number- 3ER251406

Dear Clubs, Parents and Swimmers,

Thank you for entering this year's Hitchin Open Meet 2024. We are looking forward to welcoming you to this year's Open Meet. Below is some information regarding the meet. Please read this carefully so that you are aware of what will be happening at the event.

The competition will take place at **The Venue, Elstree Way, Borehamwood, Herts, WD6 1JY.**

Entry times to the building will be as follows:

Swimmers, Coaches, Team Managers and Officials will have access to poolside from 1:45pm on Saturday and 12:30pm on the Sunday

Spectators will have access to the spectator area from 1:45pm on the Saturday and 12:30pm on the Sunday.

Warm-Ups (These may be subject to change depending on the running time of the competition)

Saturday 23 rd November 2025		Sunday 24 th November 2025	
Session 1	2pm – 2:45pm	Session 3	12:45pm – 1:30pm
Session 2	5pm – 5:45pm	Session 4	4pm – 4:45pm

The Venue, Borehamwood

There is a large carpark available for cars to park in, there is a charge for the carpark and there is regular patrols by parking wardens, please remember to pay and display otherwise you will be subject to a fine.

Pricing as follows (Hours of Operation – Monday to Saturday 08:00 – 18:30): Parking is FREE on Sunday.

- Up to 1 hour – £1.15
- 1–2 hours – £2.25
- 2–3 hours – £3.40
- 3–4 hours – £4.60
- 4–5 hours – £5.65
- Over 5 hours – £7.20

There is a café on site, and they will be open throughout the gala and will close at 7pm.

During the Competition

There are to be NO Parents in the Changing Rooms and NO PHONES or PHOTOGRAPHY in the changing rooms.

Please can swimmers be reminded that if they are going to leave poolside and walk around the building they should have a t-shirt on and appropriate footwear.

There are to be **NO GLASS OR HOT DRINKS** on poolside.

There will be a spectator entrance fee at the door the pricing for this is below, there will be **NO CASH** taken at the door so please remember to bring you payment card. The spectator entrance fees are:

1 Sessions	£6
2 Sessions	£10
Children Under 9yrs	FREE

There will be medals awarded to the Top 6 in the 9, 10, 11 and 12-Year age groups.

There will be medals awarded to the Top 3 in the 13, 14, 15, and 16 and Over age groups.

Poolside and Changing Rooms- On arrival at The Venue, Borehamwood, swimmers will not need to register as this meet is an “active withdrawal” competition. Swimmers should go directly to the changing rooms to change and register with their coaches on poolside. There will be allocated areas where each club will be based, these will be well signposted.

Swimmers will be allowed to take their bags poolside; however, we do request that swimmers keep their bags/chairs and any other equipment away from the fire exit.

Only adults with a relevant Coach’s/Team Manager pass are allowed on poolside. Coaches’ passes are contained in packs which will be given out on the day, please collect the coaches’ packs from the Officials room which will be in the studio.

Withdrawals: If for any reason you are unable to swim, please let your coaches know so that they can withdraw you on the day. Withdrawals close 10minutes after the start of warm up.

If you would like further information, please do not hesitate to contact us on the below contact details.

We are looking forward to welcoming you all to our annual open meet and we hope your swimmers enjoy the competition.

Good Luck to all swimmers.

If there are any queries, please do not hesitate to get in contact with me on the below email address.

Louise Hughes

Hitchin Open Meet Promoter 2025

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