Kilkenny Swim Club

How to Enter Galas (website edition)

Go to <u>www.kilkennyswimmingclub.ie</u> and sign in, for information on how to do this please see other how to guides on the website. Once signed in you will be brought to the home screen as shown below. Click on the tab that says Events and Competition circled below and click on team events.



This will bring you to the team events screen. All galas and events will be listed there so click on the red button on the right hand side that corresponds to the event you wish to enter. It will either say "Attend/Decline", "Register Online" or "Edit Commitment" dependent on event and whether you have already declared to attend or not.



The Athlete sign up screen will appear. Select the athlete name you wish to enter by clicking on their name. If the name has a strike through this means your athlete is not able to enter, that is because it is not open to the squad your athlete is currently a member of. The picture below shows you what you should be looking at and the circled section is where your athlete name will be found.

Team Events						
Athlete Signup						
New Ross Level 2 16 Apr 2023						
My Account:		Registration Deadline: 27/03/2023				
Meet Name: NRSC 16 April 2023	Location: The Apex, Bosheen, Co Wexford, WEX na, IRL	Course: S	Meet Type:			
Start Date: 16/04/2023	End Date: 16/04/2023	Age Up Date: 31/12/2023	Use Date Since: 01/01/1970			
Enforce entry based on [Qualify Time	es]: No	Restrict entry [Best Time] to same [Meet Type]: No				
Event Declaration Setting: Commit b	by Event					
Allow Course Conversion for Relays:	No					
If Athlete qualifies for non-conforming	g course, default [Entry Time] to the mini. [Qualify Time]: No					
👔 View All Meet Events 🛛 🍬 G	So Back to Event Home Page					
Click on Member Name to declare	e for this Event:					
	Declaration has been restricted to these groups: B Squad.B+ Squad.C	1.C2.C Junior 17.00.C Junior 17.40.C Junior 1	3.20.Coaches at Kilkenny Swim Club			
Member Name	Member Commitment	Coach Approved	Last Updated			
*Active	O Undeclared					
Mativa	O Undeclared					
"Active	OUndeclared					

This will bring you to a declaration screen. If you have already declared your athlete move on to the next step. As shown below a declaration drop down box will appear. Click on it and either select "Yes, please sign [Athlete's name] up for this event" or "No, thanks [Athlete's name] will NOT attend this event" dependant on whether you wish your athlete to attend.

=	Team Events
Hello,	New Ross Level 2 (16 Apr 2023)
🕑 Product Updates	Member Ameter
🔻 Social Feed	Important Notes:
My Account >	Venue: Inter Apel, instanti, vene ross, Go Venuel do Lane con Compension Pour no con dominaciones available DATE: Sunday 16 April 2023 SESSIONS: Session 1 - Venuel Up 7 Joan (TBC) Start 9 Odam Session 2 - Venue Up 12 April Start 20 Opm
🚢 Org Tools 🔹 🔸	EVENTS 50m (100m 200m Freesbyle 50m & 100m Backstroke, Breadsbroke, Butlently 200m M
🖬 Classes 🔹 🔸	CLOSNIG DATE: Latest date for receipt of entries is 27 March 2023 Entries open to Swim leidend meters only and a current registration number must be included with all entries ENTRY TIMES: All entries must include a time – HT's will be rejected.
Events & Competition >	
■ Videos	
⑦ Help & Training →	
	-SELECT-
	Save Changes

the "Yes...." option has been selected the different races will appear on the screen below the dropdown and races can be selected by clicking on the check boxes on the left. They are separated in to sessions and are in the order that the races will take place on the day. If there are any restrictions for example maximum number of races this will be listed above the actual races with all the other event details.

Tean	n Events								
Me	et Name: SC 16 April 2023		Location: The Apex, Bosheen, C	Co Wexford, WEX na, IRL	Course S			Meet Typ	be:
Sta 16/	rt Date: 04/2023		End Date: 16/04/2023		Age Up 31/12/2	Date: 023		Use Date 01/01/19	e Since: 970
E	nforce entry based on [Q	ualify Times]: No			Restrict entry [Best Time] to same [Mee	et Type]: N	0	
AI	low Course Conversion f	or Relays: No							
lf.	Athlete qualifies for non-	conforming course, default [Entry Ti	me] to the mini. [Qualify]	Time]: No					
Cor	nmitted Terms:		Athle	ete Qualifying Age:			0	Gender: Male	
Imp 1. 2. 3.	ortant Notes: Please pick the indiv Relay teams are sole You cannot make ch	idual events below that the Ath ly determined by the coaches. anges after a coach has appro	lete wants to attend. If you have a problem red or rejected your ev	n attending the relay tea vents. Please contact a	ms, please contai coach to request	t the coaches direct any changes.	ly.		
4. Day	Only an Admin can c	ustomise [Entry Times] and set	[Bonus] and [Exhibition	onj tields.					Max Entries this Term IE = 0 Rel = 0 Comb = 0
~	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev# G	en	Event	Qualify Time
	NT	NT				1A	в	Open 100 Free	
	NT	NT				ЗА	в	14 & Under 200 Medley	
	NT	NT				5A	в	12 & Under 50 Fly	
	NT	NT				7	в	Open 100 Back	
	NT	NT				9A	В	12 & Under 50 Breast	
Day	1 Term 2								Max Entries this Term IE = 0 Rel = 0 Comb = 0
~	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
	NT	NT				11A	В	12 & Under 50 Back	
	NT	NT				13	В	Open 100 Fly	
	NT	NT				15A	В	12 & Under 50 Free	
	NT	NT				17	В	Open 100 Breast	
V	NT	NT				19	В	Open 200 Free	

🔚 Save Changes

Once races have been selected click on save changes

Important Notes: 1. Please pick the ind 2. Relay teams are s 3. You cannot make 4. Only an Admin can	dividual events below that the Athle olely determined by the coaches. I changes after a coach has approven customise [Entry Times] and set	ete wants to attend. f you have a problem a ed or rejected your eve [Bonus] and [Exhibitior	Ittending the relay tear nts. Please contact a] fields.	ns, please contact th coach to request any	e coaches directly. changes.			
Day 1 Term 1							Max E	Entries this Term IE = 4 Rel = 0 Comb =
Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
NT	NT				2B	В	11-12 100 Fly	>1:23.805
NT NT	NT				4B	в	11-12 50 Free	>34.605
NT	NT				6B	В	11-12 100 Breast	>1:37.205
NT NT	NT				8B	в	11-12 50 Back	>40.005
Day 1 Term 2							Max B	Entries this Term IE = 4 Rel = 0 Comb =
Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
NT	NT				10B	В	11-12 100 Medley	>1:30.005
NT NT	NT				12B	в	11-12 50 Breast	>44.505
NT	NT				14B	В	11-12 100 Free	>1:16.805
NT	NT				16B	в	11-12 50 Fly	>38.605
NT	NT				18B	в	11-12 100 Back	>1:25.505
								Save Change

After clicking save changes you will be brought back to the athlete sign up screen but now it will list the races your swimmer has now entered beside their name. Please do check them and if there are any issues with the races you have selected, or if your swimmer can no longer attend please contact <u>kilkennyscgalasecretary@gmail.com</u> and inform them.

Team Events							
Athlete Signup							
Kilkenny Spring Gala	22nd April 2023						
My Account:			Registration Deadline: 31/03/2023				
Meet Name:		Location:	Course:	Meet Type:			
Kilkenny Spring Gala 2023		Watershed, Bohernatouish, Kilkenny, KIK r95, IRL	SLY				
Start Date:		End Date:	Age Up Date:	Use Date Since:			
22/04/2023		22/04/2023	31/12/2023	30/12/1969			
Enforce entry based on [Qu	alify Times]: No		Restrict entry [Best Time] to same [Meet Ty	/pe]: No			
Event Declaration Setting: C	commit by Event		Maximum Event Entry Limitations » View				
Allow Course Conversion for	r Relays: No						
If Athlete qualifies for non-co	onforming course, default [Entry Ti	me] to the mini. [Qualify Time]: No					
View All Meet Events	🔶 Go Back to Event Home	Page					
lick on Member Name to	declare for this Event:						
	Declaration has been restr	inted to these groups: A Junior & Squad B Squad B+ S	guad C1 C2 C Junior 17 00 C Junior 17	40 C junior 18 20 Coaches at Kilkenny Swim Club			
		aaraa ta maasa 3. adhar ta ammarin adamaha adamaha . a					
Member Name	Member Commitment	Coach Approved		Last Updated			
Active	✓ Committed	# 6E (d1/t1): B 17 & Over 10 # 12E (d1/t2): B 17 & Over 5 # 16E (d1/t2): B 17 & Over 5	0 Breast (1:13.62S) 0 Breast (32.79S) 0 Fly (29.67S)	04/03/23 8:58 AM			
Active	✓ Committed	# 4B (d1/t1): B 11-12 50 Fre # 8B (d1/t1): B 11-12 50 Bac # 12B (d1/t2): B 11-12 50 Br	e (NT) k (NT) east (NT)	26/03/23 1.01 PM			
Active	✓ Committed	# 8D (d1/t1): B 15-16 50 Bac # 10D (d1/t2): B 15-16 100 h # 16D (d1/t2): B 15-16 50 Fi	k (41.97S) Aedley (1:14.83S) y (31.96S)	04/03/23 8:58 AM			

There will be no request or payment options for race entries on completion of the above entry procedure. An invoice will be generated and sent to the email address associated with the account after the gala closing date. Any unpaid invoices will result in all future entries being rejected until the meet fees are paid.