## **CASC Workforce Co-ordinator**

## Key description of the role:

The Workforce Co-ordinator is responsible for gathering all Officials and non-technical support for the annual Club Championships (September through December) and open meeting(s).

## What is expected from the Workforce Coordinator?

- Once dates are released by Competition Secretary contact all CASC Officials (including Di Gamble and Mike Murray) to confirm their availability for each gala
- Supply the list of confirmed Officials for each gala to the Referee
- Request non-technical assistance for all galas (sign-in, refreshments for officials, whipping of swimmers, runner for results, announcer, recorder)

## Level of commitment required

The role is predominantly for the club championships, open meeting(s) and to assist CBSA to have enough Officials. (via teamUnify)