

Oxfordshire & North Buckinghamshire Counties ASA

President: Chantal Clavaud

Chair: Gemma Scrivener



MINUTES OF EXECUTIVE COMMITTEE MEETING HELD ON ZOOM

ON 14th November 2024 AT 7.30 PM

Present:

Name	Club	Role
Neil Blunstone	BCCS	Clun Head Coach
Rachel Pearson	4SSC	Club Secretary
Iain Rennie	CoSC/Banbury	ONB Secretary
Hui Jiao-Rashbrook	Banbury	ONB Treasurer
Stephen Wynne-Jones	CMK	
Vicky Cojeen	Aylesbury & District Swimming Club	Club Chair
Heather Patrick	Aylesbury & District Swimming Club	County Past President
Gemma Scrivener	Bicester Blue Fins	ONB Chair
Laura Wilkinson	Didcot Barramundi	Club Chair
Alison Allen	AVSC	
Simon Joyce	Kidlington	ONB Masters Secretary
Paul Gration	TSC	Club Vice Chair
Gary Blissett	AVSC	County President Elect
Kim Weetman	4SSC	County SwimMark Coordinator
Amanda Fuller	OWASC	Club Chair
Alex Dodd	Thame Swimming Club	Club Chair
Lissa Francis	WWHSC	Club Treasurer
Nick Ray	WWHSC	Club Chair
Emma Newman-Baronius	Maxwell SC	Club Chair

	Agenda Item	Discussion and Decision	Action
1.	Introduction	Apologies were received from: Grace O'Dwyer Peter Shaw Heather Fowler Chantal Clavaud Kate Hutchinson Maco Bryan Steve Fabes Christina Slater Kim Brosnan	
2.	Minutes of Executive Meeting held on 12 th September 2024	The Chair asked if all those attending had read the minutes of the meeting and if they were a true record. It was agreed that the minutes were an accurate record, and they were duly signed by the Chair.	
3.	Matters arising from Item 2	None	
4.	Correspondence	a) County Development Programme Drop in (16th October) Details passed to the County Coach and Lead TM. b) Request for County Masters Championships The Banbury Masters Secretary requested a County Masters Championships. We are the only County in South East Region not to hold one. It was discussed that Banbury were thinking of running a smaller Masters meet around April/May and the Masters had requested a County Championships. The possibility of running them concurrently with the meet either being open or invitational and having county champs for the ONB entries as well as the Banbury Meet. A number of clubs said they would support it including Didcot, Aylesbury, Wantage and Bicester.	SJ – to work with Barbara Legg to flesh out how this might work and progress with Banbury and keep the committee informed
5.	Chair's Report	The Chair's report had been issued prior to the mgt and is attached. - No Changes. Great result at the Intercounty at Ponds Forge and ONB had been promoted. Thanks to Chantal and Hannah for their hard work. For the County Championships we are getting Volunteers and are doing it differently this year requiring us all to work together, have a little patience and communicate. Volunteers shouldn't be afraid to put their hand up and highlight they are struggling so we can give them the support needed.	
6.	Treasurer's Report	The Treasurer's report had been issued prior to the mgt and is Attached. - No Changes.	

	Agenda Item	Discussion and Decision	Action
7.	ONB Risk Register Review	Nothing to report	
8.	ONB Equality and Diversity Action Plan Review	Nothing to report	
9	Disciplines		
	a) Swimming	Role Vacant	
	b) Artistic Swimming	No changes. really good success in a recent competition for novices with a full podium so we had a first, second and third in one event.	
	c) Water Polo	No report	
	d) Disability	The Disability Secretary's report had been issued prior to the mgt and is attached. No additional changes. British Para event happening next week at Sandwell. Amanda and Olivia are the only two attending, we wish them good fortune.	
	e) Masters	The Masters Secretary's report had been issued prior to the mgt and is attached. No additional changes. Included were the results from the National Masters at Sheffield and we hosted the national intercounty meet at the weekend. We had swimmers from 8 different clubs attending. Thanks go to Mark Govan for being the Lead referee. We finished 6 th , beating Kent, National results will follow shortly. Last year we finished 7th in the South East Gala, and 11th in the country overall.	

	Agenda Item	Discussion and Decision	Action								
	f) Officials	Stephen Wynne Jones was elected Officials Coordinator for ONB 1. ONB Officials Coordinator - Stephen Wynne-Jones (Single choice) * (17/17) 100% answered <table><thead><tr><th>Options</th><th>Responses</th></tr></thead><tbody><tr><td>For</td><td>14/17 (82%)</td></tr><tr><td>Against or Abstain</td><td>0/17 (0%)</td></tr><tr><td>For - Propose/Second</td><td>3/17 (18%)</td></tr></tbody></table> Stephen and Maco are already re-establishing the administration around Officials Training in the County. Anyone wanting to start J2 or J2S should contact Maco to go on the list for the next course. There are some changes to how this is being administered which will be communicated to clubs shortly. Can Officials sign up for the county Championships as soon as possible: https://swim-meet.com/OfficialsSignup/OxfordshireNorthBucks/	Options	Responses	For	14/17 (82%)	Against or Abstain	0/17 (0%)	For - Propose/Second	3/17 (18%)	SWJ/MB to send details to Clubs of new Training arrangements Clubs -please ask your officials to sign up as soon as possible.
Options	Responses										
For	14/17 (82%)										
Against or Abstain	0/17 (0%)										
For - Propose/Second	3/17 (18%)										
	g) Fixtures & County Camps	No report									
	h) SwimMark Coord	No Changes – Swim-Mark on hold until revised approach at end of year									
	i) Constitution Checker	No Changes.									
	j) Records	No Changes									
	k) Masters Records	The Masters Records Officer report had been issued prior to the mgt and is attached. No additional changes. Lizzie Gray from Aylesbury broke a British record, British Masters record in 200 fly And not only broke the 200 fly, but she also broke the county records in the 50 and 100 on the way to that 200. She also broke the 200 IM in the 25 to 29 record									
10.	County Team Coach Report	No Report Received									
11.	Welfare Panel Report	No Report received.									
12.	Funding Applications	None Received									
13.	Policies and Governance	Nothing to report									

	Agenda Item	Discussion and Decision	Action
14.	Swim England South East	The Swim England South East Region report had been issued prior to the mgt and is attached. No changes. Clubs should read this report as there is a lot of Training highlighted in it.	
15.	County Championships	Working group first meeting held on 12th Nov, minutes are on the County Championships Web Page. Trophies is a big job and so we have to devolve it to the member Clubs to assist in collection, engraving and cleaning. Clubs will be reimbursed for the engraving. The Collection points have already been communicated to all clubs. It is requested that all clubs support one another in getting th trophies to the collection points. Can Clubs sign up for the daily Lead roles now. These are available at: https://swim-meet.com/VolunteersSignup/OxfordshireNorthBucks/. Clubs are also requested to remind their members of their Codes of Conduct. Last year there were a number of participants who were rude with volunteers and this is not acceptable. Aylesbury, Maxwell and Oxford are being asked to assist with the AOE as they are familiar with their local set-ups. We have a storage facility now in Bicester for all the County Assets. These should be store there and signed out when needed.	
16.	AOB	None. Gemma's Christmas PJs will be the highlight of the next meeting.	

The Exec Cttee Meeting closed 20:08Hrs.

The next Meeting, which will be **ONB Executive Cttee Mtg** will be held at **7.30pm on Thursday 16th January 2025, via Zoom**. Details to be sent out nearer the date.

Iain Rennie
ONB Sec

Date:

Chair Signature:

Date:

