

Oxfordshire & North Buckinghamshire Counties ASA

President: Chantal Clavaud

Chair: Gemma Scrivener



MINUTES OF THE ANNUAL GENERAL MEETING HELD

ON 17th JULY 2025 AT 7.30PM

Present:

Attendee	Club	ONB Role
Carolyn Hall	Maxwell SC	
Catriona Mohammed	Aylesbury Vale	
Chantal Clavaud	Witney	Lead Team Manager/President
Gary Blissett	ADSC	President Elect
Graham Dick	Newport Pagnell SC	
Hannah Geary	Maxwell SC	
Hannah Wilson	CMK	County Coach
Hui Jiao-Rashbrook	Banbury	County Treasurer
Iain Rennie	COSC	County Secretary
James Smith	COSC	
Mandy Fuller	OWASC	Artistic Swimming Secretary

Apologies

	Agenda Item	Discussion and Decision	Action
1.	Apologies	Laura Wilkinson Heather Patrick Gemma Scrivener David Hall Stephen Wynne-Jones Alison Allen Paul Baybutt Peter Shaw Kate Hutchinson	
2.	Minutes of previous AGM held on Thursday 16th July 2024	The minutes of the previous AGM were approved	
3.	Matters arising from Item 2	No Matters Arising	
4.	Minutes of SGM held Thursday 15th May 2025	The minutes of the SGM on the 15 th May 2025 were approved.	
5.	Matters arising from Item 4	No matters arising	
6.	Correspondence for AGM	Dates for next years County Championships have been sent out Insurance renewal for the County Championships	
7.	Financial Report to include 25/26 Budget	Presented and approved.	
8.	Reports		
8.a	Judicial Officer	N/A - Position Vacant	
8.b	Welfare Panel	N/A – No report received	
8.c	Swimming Secretary	N/A - Position Vacant	
8.d	Artistic Swimming Secretary	Nothing to add to the report. Fantastic performance at British Masters competition highlighted	
8.e	Water Polo Secretary	N/A - Position Vacant	
8.f	Disability Secretary	Nothing to add to the report.	
8.g	Masters Secretary	No report received	
8.h	Officials Coordinator	No report received Gary highlighted that Graham and Penny had recently passed their referee exam.	
8.i	Fixtures and County Camps	No report received Chantal indicated that she will be taking on the activities of this role to streamline the process.	
8.j	County SwimMark Coordinator	Nothing to report – Swim Mark still being revamped	
8.k	Constitution Checker	No report received	

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8.I	County Team Coach	In Hannah's absence Chantal thanked her for all of us for her work as she is stepping down.							
9.	Chair's Summary of the Year	Chantal read Gemmas report thanking everyone for their support for the County Championships.							
10.	Installation of President 2025/2026	Gary Blissett was confirmed as the new President for 2025/2026							
11.	Appointment of President Elect 2025/26	Karen Underwood was confirmed as the new President Elect. 1. Nominee for the role of ONB President Elect 2025/26 and ONB President 2026/27 (Single choice) * (10/10) 100% answered <table><thead><tr><th>Options</th><th>Responses</th></tr></thead><tbody><tr><td>Matthew Gomez</td><td>2/10 (20%)</td></tr><tr><td>Karen Underwood</td><td>8/10 (80%)</td></tr></tbody></table>	Options	Responses	Matthew Gomez	2/10 (20%)	Karen Underwood	8/10 (80%)	
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Matthew Gomez	2/10 (20%)								
Karen Underwood	8/10 (80%)								
	Voting								

Voting on Principle Roles – Zoom Poll

12	Chair	Carolyn Hall and Hannah Geary were duly elected 1. Chair - Carolyn Hall and Hannah Geary (Single choice) * (10/10) 100% answered No Yes Yes and will... 3 7 <table><tr><th>Options</th><th>Responses</th></tr><tr><td>Yes and willing to Propose/Second</td><td>7/10 (70%)</td></tr><tr><td>Yes</td><td>3/10 (30%)</td></tr><tr><td>No</td><td>0/10 (0%)</td></tr></table>	Options	Responses	Yes and willing to Propose/Second	7/10 (70%)	Yes	3/10 (30%)	No	0/10 (0%)	
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Yes	3/10 (30%)										
No	0/10 (0%)										
13	Vice Chair	Vacant									
14	Treasurer	Hui Jiao-Rashbrook was duly elected 2. Treasurer - Hui Jiao-Rashbrook (Single choice) * (10/10) 100% answered No Yes Yes and will... 4 6 <table><tr><th>Options</th><th>Responses</th></tr><tr><td>Yes and willing to Propose/Second</td><td>6/10 (60%)</td></tr><tr><td>Yes</td><td>4/10 (40%)</td></tr><tr><td>No</td><td>0/10 (0%)</td></tr></table>	Options	Responses	Yes and willing to Propose/Second	6/10 (60%)	Yes	4/10 (40%)	No	0/10 (0%)	
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Yes and willing to Propose/Second	6/10 (60%)										
Yes	4/10 (40%)										
No	0/10 (0%)										

15	Secretary	Iain Rennie was duly elected 3. Secretary - Iain Rennie (Single choice) * (10/10) 100% answered No Yes Yes and will... 4 6 <table><tr><th>Options</th><th>Responses</th></tr><tr><td>Yes and willing to Propose/Second</td><td>6/10 (60%)</td></tr><tr><td>Yes</td><td>4/10 (40%)</td></tr><tr><td>No</td><td>0/10 (0%)</td></tr></table>	Options	Responses	Yes and willing to Propose/Second	6/10 (60%)	Yes	4/10 (40%)	No	0/10 (0%)	
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Yes and willing to Propose/Second	6/10 (60%)										
Yes	4/10 (40%)										
No	0/10 (0%)										
	Appointment of Auditor	The current auditor has been confirmed for next year.									
17	Any Other Business relevant to the AGM	None									

The Annual General Meeting closed at 19.53hrs.

Next AGM will be Thursday 16th July 2026.

Iain Rennie
ONB Secretary

Date: 16th August 2025

Chair Signature:

Date: