

Oxfordshire & North Buckinghamshire Counties ASA

President: Gary Blissett

Chair: Carolyn Hall, Hannah Geary



MINUTES OF EXECUTIVE COMMITTEE MEETING HELD ON ZOOM

ON 18th September 2025 AT 7.30 PM

Present:

	Agenda Item	Discussion and Decision	Action												
1.	Introduction	<p>Apologies were received from:</p> <p>Kate Hutchinson Anna Widdowson Emma Anderson Hui Jiao-Rashbrook Steve Fabes Stephen Wynne-Jones Peter Shaw David Hall Karen Underwood Laura Fenwick Graham Dick Margarita Chibalina – unable to join the meeting</p>													
2.	Minutes of Executive Meeting held on 17th July 2025	<p>The Chair asked if all those attending had read the minutes of the meeting and if they were a true record.</p> <p>It was agreed that the minutes were an accurate record, and they were duly approved by the Chair.</p>													
3.	Matters arising from Item 2	<p>Election of</p> <ol style="list-style-type: none"> 1. Constitution Checker – Steve Fabes 2. Girls Team Manager – Lissa Fransis <p>Results:</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <p>1. Constitution Checker - Steve Fabes (Single choice) *</p> <p>16/16 (100%) answered · 0 skipped</p> <table border="1" style="margin-top: 5px; border-collapse: collapse; text-align: center;"> <tr> <td>No</td> <td>0</td> </tr> <tr> <td>yes</td> <td>6</td> </tr> <tr> <td>Yes and wil...</td> <td>10</td> </tr> </table> </div> <div style="border: 1px solid #ccc; padding: 5px;"> <p>2. Girls Team Manager - Lissa Francis (Single choice) *</p> <p>16/16 (100%) answered · 0 skipped</p> <table border="1" style="margin-top: 5px; border-collapse: collapse; text-align: center;"> <tr> <td>No</td> <td>0</td> </tr> <tr> <td>Yes</td> <td>9</td> </tr> <tr> <td>Yes and wil...</td> <td>7</td> </tr> </table> </div> <p>Both were duly elected</p>	No	0	yes	6	Yes and wil...	10	No	0	Yes	9	Yes and wil...	7	
No	0														
yes	6														
Yes and wil...	10														
No	0														
Yes	9														
Yes and wil...	7														
4.	Correspondence	None													

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5.	Chair's Report	<p>The Chairs expressed concern over the exposure of the principal officers whilst ONB remains an ASA.</p> <p>It was noted that as we have an income of over £5000 we are legally obliged to incorporate.</p> <p>Until we transform to a CIO we are at risk.</p> <p>Cat Mohammed volunteered to support the Chairs and Secretary with the transformation as Vice Chair. Graham Dick had previously offered to share his experience of doing this for Newport Pagnell. It was mentioned that Ian Mackintosh (our previous treasurer Christine's husband) had previously offered to help but due to his other commitments was now unable to.</p> <p>A vote was taken on Cat Mohammed for the role of Vice Chair. Cat was elected unanimously.</p>	
6.	Treasurer's Report	<p>The Treasurer's report had been issued prior to the mgt and is attached.</p> <p>No Changes.</p>	
7.	ONB Risk Register Review	No Changes – to be reviewed at next meeting	Chairs and President to update
8.	ONB Equality and Diversity Action Plan Review	No Changes – to be reviewed at next meeting	Chairs and President to update
9	Disciplines		
	a) Swimming	Role Vacant	
	b) Artistic Swimming	No changes.	
	c) Water Polo	Role Vacant	

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	d) Disability	<p>The Disability Secretary's report had been issued prior to the mgt and is attached.</p> <p>Olivia Newman-Boronius is currently out in Singapore at the Paralympics with her coach Tom Elgar. They met the High Commissioner of Singapore and the Duke of Edinburgh.</p> <p>Last weekend we had the para development meet for the South East and South West regions that was held down at Reading. We had a good contingent out from ONB.</p> <p>Olivia Horswell from Didcot did her first competition in a number of years. She's qualified for both counties and regionals on some of the events that she swam.</p> <p>Tara, Isla and Amanda from Maxwell all swam too, Tara had her first outing as a para swimmer and she's in the process of going through classification as an S14, she's currently an S64, which means that she is able to swim in British championships, but only up to a certain level while she's waiting.</p> <p>Interspinal Unit Games held at Stoke Mandeville this week. Basically people who have got spinal injuries from anywhere across Great Britain, including Northern Ireland. Their spinal units bring the participants along to Stoke Mandeville to encourage them to start on their journey of recovery by having a go at lots of different sports, one of which is swimming. They had a competition going on, which Amanda was asked to support with and to help provide people to run. So a load of girls from Aylesbury High School went along to actually run the event.</p>	
	e) Masters	<p>The Masters Secretary's report had been issued prior to the mgt and is attached.</p> <p>No additional changes.</p>	
	f) Officials	<p>Stephen would like to politely ask that officials do not approach Berkshire & South Bucks, or any other county, for training. Swim England has recently changed the registration process of J2 courses and when officials go out of county, it causes an administrative headache for Maco and I.</p> <p>We have volunteers within our own county who give up their time to administer and run our own courses, so we would be grateful if any officials interested in progressing up the levels contacted us first.</p>	
	g) Fixtures & County Camps	Role Vacant	
	h) SwimMark Coord	Nothing to report – still suspended	
	i) Constitution Checker	Role Vacant – voted in at theis meeting	

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	j) Records	Nothing to report	
	k) Masters Records	The Masters Records Officer report had been issued prior to the mgt and is attached. No additional changes.	
10.	County Team Coach Report	Inter-county gala on the 5th of October, only 2 withdrawals. County Camp - All the kit is ready and invites went out in August with 46 replies back confirming attendance.	
11.	Welfare Panel Report	No Changes	
12.	Funding Applications	None Received	
13.	Policies and Governance	Nothing to report	
14.	Swim England South East	The Swim England South East Region report had been issued prior to the mgt and is attached. No changes.	
15.	AOB	County Champs is now on licensing. The promotor conditions is being split so the ONB Summer Event will be a separate license with its own promotor conditions. Aylesbury had one of their master swimmers take part in the World Transplant Games in Germany.	

The Exec Cttee Meeting closed 20:10Hrs.

The next Meeting, which will be **ONB Executive Cttee Mtg** will be held at **7.30pm on Thursday 13th November 2025, via Zoom**. Details to be sent out nearer the date.

Iain Rennie
ONB Sec

Date: 25/10/2025

Chair Signature:

Date:

