



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES A.S.A.

Special General Meeting – Viability of ONB - update

Virtual Meeting – Tuesday 4th June 2024 at 7.15pm.

Agenda

1. Introduction
2. Minutes
3. Matters Arising - Actions
 - a. Check Parent Membership Requirement – IR
 - b. eMail to all County members – KH
 - c. Club Chairs to canvas members for Volunteers for County Roles
 - d. Advertise on Social Media – SWJ
 - e. Bicester and Banbury Chairs to consider roles
 - f. Include Duty Welfare Officer in roles for County Activities – CC
 - g. Club Chairs to discuss membership of County Welfare Panel with their Welfare Officers and confirm Inclusion in the Rota.
 - h. Welfare Officer Panel Status - IR
 - i. Draft Job Description for County Judicial Officer
 - j. Explore Volunteer Association Option – IR
 - k. Dates for County Championships to be confirmed with Venue – SM/COSC
 - l. Circulate County Championships tasks/roles – IR
 - m. Update constitution for SGM decisions - IR
4. Roles – Updates
 - a. Principle Roles
Chair and Vice Chair – Volunteer or Rotation
Welfare – update on Panel
 - b. Other Roles
County Judicial Officer – Job Description
Swim Secretary – Confirm Immediate Roles needed for County Championships and any challenges
5. Approve updates to Constitution from SGM (7th May)
6. AGM – 16th July 2024
 - a. Nominations for President 2025/26
 - b. Volunteer/Nominations for Roles (by 6th July)
 - c. Virtual (Zoom) or Face to Face Meeting
7. Next Steps

Current Vacant Roles for 2024/25

ROLE
ONB Chair
ONB Vice Chair
ONB Judicial Officer
Swimming Championships Secretary
Officials Coordinator/Administrator
Trophy Officer
Welfare Panel
Water Polo Secretary

Jobs for County Championships 2025

Tasks/Jobs	Club
Promotor – (Swim Secretary)	Witney
Meet – Promoters Representatives	
Entries	Witney
Officials Coordination	
Marshalling	
Merchandising	
Press and Publicity	
Venue Liaison	Maxwell / COSC
Trophies	
Medals	COSC
Event Desk	
Catering	
Finance and Budget	Banbury - Offered
Announcer	
Results and AOE	