



MINUTES OF THE SEVERNSIDE TRITONS SWIMMING CLUB ANNUAL GENERAL MEETING

29th December 2024 6pm

TEAMS

Membership:	Initials	Role:
Paul Clarke	PC	Chair
Nicole Ricketts	NR	Secretary/Open Meet Coordinator
Nicky Wareing	NW	Treasurer
Sara Part	SP	Interim Coach
Steve Courts	SC	Interim Coach
Sharon Harvie	SH	Club Shop
Amy Clayton	AC	Parent
Gary Williams	GW	Parent
Mark Barrett	MB	Swim Mark
Emma Caddick	EC	Parent
Kath Moran	KM	Coach
Caroline Pearson	CP	Officials Coordinator
Charlotte Frost	CF	Coach
Stef Lalanne- Weir	SLW	Parent
Eve Herbert Jarvis	EHJ	Club Captain
Natalie Wooldridge	NW	Media
Mark Snow	MS	Parent
Tom Rendell	TR	Parent
Paul Wilkes	PW	IT
Claudia Jemmott	CJ	Health and Safety
Liz Collin	LC	Parent
Sean Kinsey	SK	Coach
Jo Wills	JW	Parent
Chris King	CK	Workforce Coordinator
Demelza Wilkes	DW	Compliance
Chris Bell	CB	Parent
Keith Smith	KS	Coach
Gina De N'Yeurt	GDN	Welfare Officer
Rafael Rey	RR	Competitions Secretary

Item	Subject	Action
	Introduction	
	PC welcomed all to the meeting.	

1	Apologies Hannah Jelf, Trish Clark, Jo Wild, Helen Stiley, Felicity Jones, Sarah Board	
2	Approval of minutes The minutes of the 2023 AGM were agreed.	
3	Actions from previous meetings 3.1 None	
4	Chairpersons Report 4.1 See Chair Report 4.2 Report presented and no questions raised.	
5	Treasurer Report 5.1 See Treasurer report 5.2 Confirmed accounts had been independently verified. 5.3 Report presented 5.4 Question: What is the best estimate of the expected deficit? Unknown at time of AGM.	Action NW
6	Coaching Report 6.1 No Head Coach Report provided in the absence of the Head Coach 6.2 Sara Part shared information regarding 2025 meet calendar and how a number of races had been added to the calendar to enable all swimmers to compete. 6.3 Keith Smith shared his initial findings from time spent at both Stroud and Thornbury. Discussed the disconnect between Stroud and Thornbury currently and the work needed to address this. Discussed the vision for the group structure moving forward and the focus on technique within the coaching sets. Keith also shared the need to increase membership and how to recruit further swimmers from local leisure centres.	

7 Member Forum

7.1 See Forum Presentation

Question: Are the swimming groups changing? Answer: Yes there will be some changes which will be communicated in the New Year.

Question: Are we still going to operate out of 2 sites? Answer: Yes, training at Stroud and Thornbury will continue.

Question: When will we advertise for a Head Coach? Answer: Waiting to develop the Club Development Plan including vision/ethos.

Question: Have we received any contact from other clubs wishing to take over Stroud? Answer: Not at this time.

Question: If a child of a committee member were to leave the club, do they forfeit their position on the committee? Answer: No.

Question: Who should be the first contact for any matters relating to swim injuries? Answer: Keith or the Lead Coach for each group.

Action: Club to share Timetable and Coaching Plans for January

Action
NR/KS

Question: Who is taking responsibility for creating the training plans and sets for the groups at the moment? Answer: Keith Smith for TLC and Caroline Pearson for SPLC.

Question: How often will Keith be coaching ? Answer: One session per week at SPLC and one session per week at TLC.

Question: Will the training be individualised for swimmers? Answer: The training will be centred around the schedule for competitions and will include more technical work. Coaches should be able to cater and adapt sets during the sessions.

Question: What is the plan for coaching cover at Thornbury now that David, Sarah and Jo have left the club? Answer: Sara Part and Keith will cover in the interim, alongside Karen, Kath and some further new coaches who will shortly be introduced to swimmers.

Question: What is the plan for communication from the committee and club moving forward? Answer: More transparency, honest and regular communications for all parties.

Question: Can there be a swimmer/parent forum regularly to share information about developments within the club? Answer: Yes, we will explore options for this.

Action: NR

	Action: Create a monthly swimmers forum on Teams.	Action: NR/KM
8	Election of Committee Members 8.1 Please see list of nominations including proposers and seconders for each role. Confirmed appointment and the proposer and seconder for each role.	
9	Honorary/Life Membership Categories 9.1 Sheila Bryant remains as Lifetime Member of Swim England	
10	Approval of Constitution 9.1 Constitution was approved.	
11	AOB 11.1 Swim Mark- update that this is ready to go, pending minutes of the AGM.	
10	Date of next Meeting Date Time Location Provisional- November 9th 2025 7:30pm TBC	