



BECKENHAM SWIMMING CLUB

Affiliated to the Swim England, Swim England London Region and KCASA
Founded 1893

Privacy

PRIVACY AGREEMENT

What personal information does Swimming Club collect about you?

Beckenham Swimming Club collects and processes--through the Team Unify platform, and through email where necessary--the following personal information about swimmers and their parents / guardians:

- § Swimmers name, date of birth, gender, GP name and contact details, medical information (if relevant and with parental consent), information about club membership, ability group, attendance history, competition results, contact, physician's name and contact details, and any additional comments, notes or information about a swimmer submitted by the account holder (who is usually the parent).
- § Parent / legal guardian name, date of birth, and contact details, including address, email and phone number.
- § Billing information and payment details, such as credit card and purchase history
- § Photos taken at meets and social events in line with our photography code of conduct
- § Swimmer meet results.
- § Swim England registration data for swimmers and the club workforce.
- § Background and criminal record checks results for club workforce, with consent.

How does Beckenham Swimming Club use swimmer and parent/legal guardian personal information?

A Swimming Club uses this information for the following purposes:

- § To operate the club and allow swimmers and their parents / guardians to easily register for and attend swim meets, access swim time histories and swimming training attendance, for event management, communication, billing and collection of fees, and other services they request.]
- § For internal club record keeping.
- § To comply with national and regional sports bodies' (e.g., Swim England) registration and membership requirements.

Does Beckenham Swimming Club share your personal information with third parties?

Swimming Club will not share personal information without consent, except:

- § Where it is necessary to share with a service provider, such as TeamUnify or SportsEngine (TeamUnify's parent company), in order to provide members, their parents, and coaches with services they have requested (e.g, to register for and attend swim meets, access swim time histories, event management; communication; billing and collection of fees; and other services they request.
- § Where Swimming Club has a legal obligation to disclose the information (such as responding to a court order), to protect Swimming Club's legal rights or to prevent fraud or illegal activity.

Good Caretaking Practice (to be adhered to by all Beckenham Swimming Club committee members, coaches, squad reps and other members with positions of responsibility

- Email communication should be sent out through TeamUnify wherever possible and recipients should be blind copied (bcc'd) so that their email addresses are not shared with the wider group.

<https://uk.teamunify.com/team/reczzbhsc/page/home>