



Chelsea & Westminster SC + Millfield School

present their

2025 International Open

on 25th, 26th & 27th Oct

part of the

2025 Arena Swim Series

Swim England Level 2 Licence 2SW251923

Affiliated to Swim England Southwest Region & Swim England London Region

"High level exposure for swimmers wanting to enjoy and thrive in their competitive journey"



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- PROMOTER'S CONDITIONS –

1. MEET ADMINISTRATION:

- a. The Meet Manager for this meet is Alexander MacDonald
openmeets@cswswimming.com .
- b. The Promoter for this meet is Sofia Marcal Whittles.
- c. The Lead Referee is Guy Rudd
- d. A swimmer's age shall be determined as at midnight on 31st December 2025.
- e. If any of the following conditions are contravened, the Promoter and Events Team shall decide what action, if any, shall be taken against those concerned.
- f. Any issues arising that are not covered in these conditions will be addressed by the Promoter and Events Team on an individual basis.

2. VENUE:

- a. Millfield School Pool, Street, Somerset, BA16 0ST. 25m, 8 Lane, electronic timing. Backstroke ledges will be available. Continuous warm up and swim down facilities will be available throughout the meet.

3. AFFILIATION:

- a. The meet will be held under Swim England Laws and Regulations and Swim England Technical Rules of racing. The meet is licensed at Level 2 under licence number: 2SW251923.

4. AGE GROUPS:

- a. Age groups/bands are:
 - Grassroots (10 - 12 year olds)
 - Junior (13 – 15 year olds)
 - Senior (16 year olds & Over)

- b. Ages as of 31st December 2025

5. COMPETING CATEGORIES:

- a. Swimmers will be required to swim in one of two groups, Female or Open/Male swimmers.
- b. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary competition policy for swimming.
- c. Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.



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6. EVENTS:

a. Individual events will be:

- i. 25m, 50m, 100m, 200m, 400m, 800m & 1500m Freestyle
- ii. 50m, 100m, 200m Backstroke, Breaststroke, Butterfly
- iii. 100m, 200m, 400m Individual Medley

b. The following restrictions apply to the below events:

- i. 400m Freestyle events are open to swimmers 10 years old and over.
- ii. 400m IM, 800m Freestyle & 1500m Freestyle events are only open to swimmers 12 years and over.
- iii. 800m Freestyle will have a maximum of 2 heats. 1 that is raced in the junior heat session and 1 that is raced in the final session. If time permits, and at the discretion of the Meet Manager & Promotor, there may be an additional heat added.
- iv. 1500m Freestyle will have a maximum of 2 heats. 1 that is raced in the junior heat session and 1 that is raced in the finals.
- v. 25m Freestyle will only be for 16 & over swimmers and there will only be a Senior Final for this event.

7. ENTRY FEES:

- a. The entry fee for each 25m, 50m, 100m, 200m & 400m event shall be £12.00 per event.
- b. The entry fee for the 800m, & 1500m Freestyle will be £15.00 per event.
- c. Full payment for entry fees must be received by the Meet Manager 7 days after the publishing of the accepted entry lists.

8. ENTRY PRODECURE:

- a. The Opening date for entries is: **10:00 on Thu 4th Sept, 2025**
- b. The Closing date for entries is: **11:59 on Mon 29th Sept, 2025**
- c. Entries must meet the published minimum consideration standards, and all such entries will be considered. The achievement of the Consideration Time will make the swimmer eligible for consideration as an entry into the competition subject to the Promoter's Conditions. The achievement of the Consideration Time does not guarantee entry into the competition. Consideration entries will be managed to achieve an optimal number of competitors for the meet. All entry times must be verifiable from the British Swimming Rankings.



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d. Entries may be restricted to keep the session times within appropriate timescales. The acceptance of competitors will be based on fastest times submitted by age band except in the 800m & 1500m Free and conditions stated in 8.e.

e. In the Junior & Grassroots age band we will endeavour to allow a minimum of the top 12 swimmers in each individual age group into heats. All other entries within the age band will then be based on fastest times entered. The Senior age band will take still remain as fastest entries within that age band.

f. Details of accepted and rejected entries will be posted on our website and sent out as soon as possible after the closing date. Rejected entries will be refunded.

g. The 800m & 1500m Free will accepted the fastest times submitted regardless of age band taking conditions 6.b.iii and 6.b.iv into consideration.

h. The submission of entries, either electronically or via entry form indicates acceptance of the Meet Conditions.

i. Club entries with short course times (long course conversions will be accepted) should be submitted using the Hy-tek electronic entry file available from the meet manager or from our [event website](#).

j. Individual entries may also be accepted using the Individual Entry Form also available on our [event website](#).

k. All para swimming competition must have an authorised OPC Swimming, British Swimming, INAS-FID or British Blind Sport classifications, which is held on the British Swimming or IPC Swimming classification database at the time of entry.

l. Upon request of entry, a secondary strobe light is available at this event for swimmers.

m. All entries must be submitted via the online form via our [event website](#). Alternatively, entries can be sent to openmeets@cswimming.com by the closing date but the online summary form must be filled out.

n. Late entries may be considered in the event of under subscription. These must be applied for in advance of the meet by emailing openmeets@cswimming.com.

9. OVERSEAS CLUBS:

a. The Promoter reserves the right to give preference to Club entries from overseas clubs where the pre- booking of flights is required to travel to and from the Meet. All entries must meet the published qualifying times, proof may be requested. Application must be by email to the Meet Manager & Promotor on openmeets@cswimming.com. The Promoter recommends that no travel or accommodation arrangements are confirmed until the club receives written confirmation of entry. Millfield & CWSC cannot be held responsible for any costs arising.



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10. REFUNDS:

a. Other than in condition 8.d there will be no refunds for withdrawals after the closing date other than for medical reasons that are accompanied by the appropriate certification.

11. MEET PROCEDURE (Heats & Finals):**a. HEATS –**

i. There will be two heat sessions (Senior & Junior/Grassroots) on Sat 25th, Sun 26th and Mon 27th Oct.

ii. The 800m Freestyle, 1500m Freestyle and Junior 400m Freestyle events will HDW.

iii. The fastest entered 8 competitors in the 800m Freestyle and 1500m Freestyle will swim in the Final session based on the schedule of events.

b. FINALS –

i. There will be a Final session on each day.

ii. There will be three age bands for Finals.

Grassroots (10 - 12 year olds)

Junior (13 – 15 year olds)

Senior (16 year olds & Over)

iii. There will be only a Senior Final for the 25m Freestyle and 400m Freestyle.

iv. Grassroots Finals will be for the fastest 8 competitors in the 100m Individual Medley, 200m Freestyle, Backstroke, Breaststroke, and Individual Medley (200 Butterfly is excluded). Grassroot Finals will swim before the Junior Final during the Final session of the corresponding event.

v. Junior Finals will be for the fastest 8 competitors in all 50s, 100s, 200s & 400 IM. Junior Finals will swim before the Senior Final during the Final session of the corresponding event. For events with no grassroots finals, swimmers in the grassroots age bands can qualify for junior finals if in the top 8.

vi. Senior Finals will be for the fastest 8 competitors in all 25s, 50s, 100s, 200s and 400s.

vii. The 800m & 1500m Freestyle will have the fastest 8 competitors swimming in the Finals.

c. All heats and finals events will be seeded in accordance with World Aquatics rules and these promoters conditions (heats may be organised by spearhead seeding rather than circle seeding).



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d. All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached consideration times. These will then be separated into the morning heat and afternoon heats based on condition 11.a.

e. Competitors whose entries have been accepted will be expected to swim unless they have complied with the withdrawal procedures.

f. Any Para-Swimming competitor who qualifies for a final may swim in that final.

g. There will be no finals for para swimmers swimming in multi-classification events.

h. Start sheets for the heats will be provided to coaches at the meet who display a poolside pass. Start sheets for the finals will be made available during the finals warm up and a copy of the Junior & Senior final will be posted for coaches and swimmers to view at the end of the Heats Session.

12. AWARDS:

a. Medals will only be awarded for Finals. Medals will be given to the top three placed swimmers in each of the Finals based on the Finals Age band. There will be no awards given for each of the age groups within each of the age bands or from the heat results.

b. Medals for the 800m & 1500m Freestyle will be awarded to the top three swimmers in the event, regardless of age.

c. Medals for the Junior 400m Freestyle will be awarded for the top three swimmers based on the HDW results.

d. Disability Swimmers will be included in the Multi-Disability results and placed within those results according to the number of British Disability Points gained. Medals shall be awarded on a multi-disability basis to 1st, 2nd and 3rd place in each event.

e. A cash prize will be awarded to the Highest World Aquatics Point for the top 15&Under Male & Female and 16&Over Male & Female.

13. COACHES, CHAPERONES AND PERSONAL CARE ATTENDANTS:

a. Poolside passes for coach, chaperones and personal care attendance are available at a cost of £25 per day or £55 for the weekend. Lunch and light refreshments will be provided for coaches.

b. All Teams must be accompanied by at least one Level 2 or Swim England Swimming Coach who must have current Safeguarding and DBS passes. Team Managers on poolside must be TM1 Qualified and be DBS Checked.

c. A free poolside pass will be provided to any club that provides an official for every session.



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14. OFFICIALS:

a. Clubs are requested to supply a qualified Official for every 7 swimmers entered in the competition. However, the Promoter will not refuse entries from clubs who are unable to supply qualified Officials. In the event of an insufficient number of Officials being available for any session, the promoter reserves the right to curtail or otherwise cancel that session.

b. To sign up to officiate please email our Officials Coordinator on officials@cswimming.com or sign up via the event website by [clicking here](#).

c. Officials who officiate at any of the sessions will be entitled to Mileage Expenses at a rate of 45p per mile from their home address to the Pool Venue and return, with a limit of one claim per day, regardless of the number of sessions attended in that day. Officials should request an Expenses Application Form from a Referee which should be completed and returned to that Referee during the duration of the Meet.

15. HEALTH AND SAFETY:

a. Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be always kept clear. Everyone is asked to observe all normal precautions in the pool area and when moving around Millfield School and Millfield School Pool.

b. The use of any device with video or photo capture capability are strictly prohibited in the toilets, changing rooms or changing areas at any time.

c. Swimmers must not leave poolside unless they are dry and wearing clothes and shoes.

16. DATA PROTECTION:

a. Entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required by the Data Protection Act, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.

17. BEHAVIOUR:

a. Millfield or CWSC are not responsible for any swimmers from other clubs. All clubs are expected to follow the SE Wave Power guidelines on coaches/chaperones to swimmer's ratio.

b. Millfield School Management or CWSC Meet Management Staff reserve the right to remove any person from the pool area, whose behaviour is either against the pool rules or the efficient running to the meet.



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18. WITHDRAWAL SYSTEM:

a. Competitors (or their representatives) who are not intending to swim must submit official withdrawal forms, either electronically using the link provided or at the competition at the Withdrawals table.

i. Heats – Must be submitted into the meet organisers by 12noon on the previous day of when the event is schedule to take place.

ii. Finals – Must be submitted into the meet organiser 15min after the announcing/publishing of the finals list.

b. Any swimmer who does not swim in a final and who has not withdrawn in accordance with the conditions will be fined £25.

19. SPECTATOR TICKETS:

a. There will be spectator tickets available for each of the sessions or for the weekend. The spectator ticket price and link will be sent out closer to the event time.

b. Due to the seating capacity within the Leisure Centre, for safety reasons it may be necessary to restrict spectator access during busy sessions.



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Open/Male Consideration Times –

Age of Swimmers will be as of 31st December 2025

Minimum Age is 10 Years

Times must be on Rankings (Level 1-4 Meet)

Open/Male Consideration Times				
Stroke	Distance	10-12 yrs	13-15 yrs	16+ yrs
Freestyle	25			00:11.00
	50	00:35.45	00:31.45	00:27.85
	100	01:19.42	01:08.84	00:58.56
	200	02:49.83	02:31.43	02:07.63
	400	06:17.51	05:22.11	04:38.61
	800	11:00.02*	10:30.02	09:55.04
Backstroke	1500	21:15.06*	20:15.05	18:40.45
	50	00:43.58	00:38.58	00:34.28
	100	01:28.64	01:19.54	01:08.84
	200	03:13.32	02:46.05	02:28.02
Breaststroke	50	00:50.59	00:44.29	00:38.49
	100	01:44.63	01:30.53	01:19.73
	200	03:42.47	03:15.37	02:56.27
Butterfly	50	00:44.59	00:37.29	00:32.79
	100	01:42.51	01:25.01	01:07.61
	200	03:55.06	03:35.26	02:41.66
Individual Medley	100	01:35.43	01:19.93	01:10.53
	200	03:14.29	02:48.49	02:25.99
	400	06:54.47*	06:05.26	05:34.24

*12yrs only



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Female Consideration Times –

Age of Swimmers will be as of 31st December 2025

Minimum Age is 10 Years

Times must be on Rankings (Level 1-4 Meet)

Female Consideration Times				
Stroke	Distance	10-12 yrs	13-15 yrs	16+ yrs
Freestyle	25			11:50.00
	50	00:35.40	00:31.40	00:29.80
	100	01:17.40	01:07.80	01:02.50
	200	02:48.80	02:27.40	02:16.60
	400	06:00.50	05:19.10	04:59.60
	800	10:55.02*	10:33.02	10:04.04
Backstroke	1500	21:50.06*	20:59.05	20:15.46
	50	00:39.50	00:37.50	00:34.20
	100	01:28.60	01:18.50	01:13.00
Breaststroke	200	03:07.30	02:45.00	02:35.00
	50	00:49.50	00:43.20	00:40.00
	100	01:42.60	01:30.50	01:24.70
Butterfly	200	03:36.40	03:10.30	02:58.20
	50	00:42.50	00:35.40	00:33.50
	100	01:36.50	01:22.00	01:11.60
Individual Medley	200	03:45.00	03:15.20	02:52.60
	100	01:28.40	01:20.90	01:12.00
	200	03:05.20	02:47.40	02:36.90
	400	06:50.40*	06:10.20	05:45.60

*12yrs only



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