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| <b>Name</b>             | Marion Britton                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Position</b>         | Welfare Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Responsibilities</b> | <ul style="list-style-type: none"> <li>• To ensure club is complying with the Swim England Child Protection Policy and current legislation, and ensure that athletes and volunteers are training / competing/ working within a safe environment</li> <li>• To ensure all persons working with children and young people at the Club are fully aware of what is required of them within the protocols of the Policy / Code of Good Practice</li> <li>• To conduct the administrative work associated with processing information on new volunteers / staff</li> <li>• To liaise closely with Club volunteers / staff, ensuring that agreed procedures for the prevention of risk are followed</li> <li>• To counsel / advise the Club on matters of policy relating to Child Protection</li> <li>• To advise / circulate details of opportunities for volunteers / staff to undertake training</li> <li>• To act as the contact person on matters relating to Child Protection at the Club</li> <li>• In the event of a complaint being made ensure that the complaints procedures are met and see the procedures through to the final decision</li> </ul> |
| <b>E-mail</b>           | <a href="mailto:welfare@cobaquatics.club">welfare@cobaquatics.club</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Tel</b>              | 07975713254 or 0117 9770348                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |