



Middlesex County Amateur Swimming Association

(www.middlesexswimming.com)

Minutes of the Executive Meeting held on 15 January 2018

at

Perivale Community Centre

Item		Action
	<p>Those in attendance:- Frances Prentice (President), Gillian Neal, Flo Barnes, Phillip Prentice, Ralph Shortland, Brian Kapp, Tony Burton, Leah Pullen, Andy Woska, Pam Crofts, Sofia Marcal Whittles, Bob Bloomfield, Suzette Muhammad, Trevor Hyde</p> <p>Apologies for absence:- Norman Edwards, Wayne Hirst, Colin Jones, Tasha Coupland, Jeanette Edmiston, Sam Whitmore, Karin Vazirani and Ian Woollard</p>	
	Meeting opened at 7.05pm.	
<p>XC18/001</p> <p>(i)</p>	<p>Minutes of meeting 23 November 2017</p> <p>The Minutes were accepted. This item will be removed from further meetings as the Minutes are to be accepted within 2 weeks from them being sent out.</p>	
<p>XC18/002</p> <p>(i)</p> <p>(ii)</p> <p>(i)</p>	<p>Matters Arising – Minutes of 23 November 2017</p> <p>XC17/77 Flo Barnes confirmed that the matter had been resolved. The Council will organise pool time once the refurbishment is complete.</p> <p>XC17/79(ii) Frances Prentice has heard from Natara West London. She has received a list of their officers and Articles of Association. She will pass to Gillian Neal for the County to archive.</p> <p>Leah Pullen commented that there had been confusion between Natara and Chelsea & Westminster with some swimmers being entered into the Counties twice. Frances would e-mail both clubs and ask them to liaise so this did not happen again.</p> <p>Ralph Shortland stated that London Region do not hold copies of constitutions. They would have seen a copy in order to be ratified. Jean Cook has agreed that copies should be kept and it is to be discussed at the weekend meeting on 27/28 January.</p> <p>XC17/81(ii)</p>	<p>FP</p> <p>FP</p>

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	Frances requested Tony Burton to highlight at the meeting he was attending that diving needed competitions organised at Regional level. The County only has two diving clubs.	TB
XC18/003	<p>Matters Arising – Minutes of 10 October 2017</p> <p>(i) Souad Abdellaoui has stated that they wanted to be referred to as synchro not artistic swimming. Phil Prentice pointed out that London Swimming also continues to refer to the discipline as synchronised swimming.</p> <p>(ii) Heston Swimming Club – Flo Barnes said that nothing had been done in this regard due to Norman Edwards’ recent bereavement. Flo will ask Norman for bank statement so that the County is in a better position to help sort out the situation.</p> <p>(iii) XC17/66(vi) Water Polo: Frances asked if Trevor Hyde had handed over contact details to Gillian Neal. Gillian confirmed that nothing had been received. Trevor apologised and said that he would send these over and copy in Frances.</p> <p>(iv) Handbook Flo Barnes confirmed that the handbook is very nearly done. She is just waiting for confirmation of some dates for Open Water. The draft will then be available for people to check and make any amendments as necessary.</p> <p>(v) Hotel Rooms Frances Prentice said that the Executive was still awaiting a response from the Swimming Committee clearly defining the criteria required for hotel rooms to be booked at the County’s expense.</p> <p>Pam Crofts will re-send the criteria to Gillian Neal.</p>	<p>Affiliations Committee</p> <p>TH</p> <p>FB</p> <p>PC</p>
XC18/004	<p>Treasurer’s Report</p> <p>Phillip Prentice reported that we had not received an invoice as yet for the pool hire at the Autumn Development Meet.</p> <p>Phillip requested that he have all expenses in by 31 July so that he has time to account for them in the correct financial year.</p> <p>Ralph Shortland said that the SOC budget had included costs for booking venues. Pam Crofts has put in a booking for Southbury Road and Flo Barnes has made bookings too – all for the training courses.</p> <p>Phillip confirmed that he had received money from synchro swimming.</p> <p>The Executive asked Gillian Neal to e-mail Souad Abdellaoui and ask her to explain the spreadsheet she had sent in. It would be helpful if someone from synchronised swimming could attend a meeting to update the Executive in person.</p>	<p>All to note</p> <p>GN</p>
XC18/005	<p>Minutes from Swimming Committee – 27 November</p> <p>Pam Crofts confirmed that item 17/74 shows what was agreed regarding hotels.</p>	PC

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<p data-bbox="193 1151 331 1182">XC18/006</p>	<p data-bbox="363 181 1251 277">Update on County/Age Groups: Pam said that she is struggling to get officials at all of the sessions. The Youth at the LAC is better than the Age Groups. She will continue to request help.</p> <p data-bbox="363 315 1251 546">17/79 – Sharon Austin has confirmed that she will be team manager for the overseas trip. Allan Thornton has prepared a draft for the selection criteria. The team has not yet been selected. Pam Crofts has one minor anxiety regarding budget as they will need 4 nights' accommodation and, since the meet is fairly close to Paris, the hotels may be more expensive. They will be travelling by Eurostar and the reservation has already been made.</p> <p data-bbox="363 584 1251 712">Trophies will be presented at the LAC and will be awarded based on the results at the LAC (i.e. youth only) to individual swimmers. The other trophies will be awarded later once the points have been worked out by Leah.</p> <p data-bbox="363 750 1251 981">Len Badcock Meet – Leah Pullen has put together a programme. Bob Outram cannot attend this year but Brian Kapp will try and get David Metcalf to help instead. Brian has completed a list of potential clubs to invite. Flo Barnes has been in contact with Marie Badcock to see if she would like to attend again. Flo will also place an ad into the Swimming Times – must make sure that it is referred to as “para swimming” not disability.</p> <p data-bbox="363 1019 1251 1115">Leah Pullen produced spreadsheets for the Age Group and Youth entries. Only a few clubs managed to get their entries rejected (wrong times etc).</p> <p data-bbox="363 1153 1251 1184">Minutes from Swimming Officials Committee – 9 December</p> <p data-bbox="363 1189 1251 1317">Ralph Shortland gave an update on the new training system for officials. The dates and venues have been set for the whole of 2018. There will be 6 x J1, 6 x J2 and 3 x J2S courses. There will be no bending of dates or venues. Candidates will have to travel.</p> <p data-bbox="363 1355 1251 1518">Ralph also confirmed that they are putting together further FINA update courses. The contemporary issues can be done on-line. Ralph asked that, when the course is done on-line, candidates ensure they complete the course by clicking “next” on the result screen otherwise the result does not go to IoS.</p> <p data-bbox="363 1556 1251 1621">Ralph confirmed that he had asked London Region to run a referee seminar. Dates and venues are to be arranged.</p> <p data-bbox="363 1659 1251 1724">Brian Kapp will organise another Para Swimming Awareness course. The date and venue are to be agreed.</p> <p data-bbox="363 1762 1251 1989">Bob Bloomfield made a comment that when he was training, it was stated that being mentored meant an hour, not an entire session. Ralph Shortland confirmed that British Swimming said that a mentored session can be 1 or 2 hours, it does not have to be the entire gala session. Ralph confirmed that if the mentored session is longer then a candidate can have a maximum of 2 competencies signed off.</p> <p data-bbox="363 2027 1251 2092">We now have two new officials from overseas – Ralph Shortland still had to assess their credentials. Sofia Marcal Whittles is to confirm</p>	<p data-bbox="1433 954 1474 985">FB</p> <p data-bbox="1398 2029 1474 2060">SMW</p>

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	<p>that they have sent off their licence applications as they are both with Chelsea & Westminster.</p> <p>Gord Shaffer – J2 and Tom McCallum – referee.</p>	
XC18/007	<p>Diving</p> <p>The County Diving Competition programme has been sent by Richard Lerman. Frances Prentice is to attend on behalf of the County.</p>	FP
XC18/008	<p>Trophies</p> <p>(i) Frances has requested the return of the trophies needed for presentation the LAC.</p> <p>Ray Haggan will be invited to present his trophy at the LAC.</p> <p>(ii) Points Awarded for Composite Trophies Bob Bloomfield proposed that the points be awarded 8 to 1 regardless of the number of lanes. Proposed by Bob, seconded by Pam Crofts. Unanimously agreed.</p>	FP
XC18/009	<p>London Region</p> <p>(i) Tony Burton is attending the meeting. He has enough comments now.</p> <p>(ii) Ralph Shortland said he had not been able to attend the last meeting but the minutes were available.</p> <p>(iii) Gillian Neal is to contact Kelly Stannard regarding the flyers relating to the London Region conference. GN contacted Kelly. Kelly said she arranged for each County to receive 250 flyers and for Middlesex's flyers to be delivered to GN. GN has also received the flyer in pdf format and will get e-mail addresses to send it out. GN has also sent the flyer to Leah Pullen to put on the County website which has been done.</p>	TB GN
XC18/010	<p>AOB</p> <p>(i) Leah Pullen gave an update on the Inter-Counties for 2018. The preferred hotel had agreed to reduce the booking requirement to 1 night. Loughborough cannot be booked for training until May.</p> <p>Leah also confirmed that information regarding the Spring Development Meet has been sent out.</p> <p>(ii) Trevor Hyde asked for confirmation of dates as there had been some confusion. Gillian Neal has sent out an e-mail confirming dates as follows:</p> <p style="text-align: center;">Wed, 14th March Thurs, 10th May Mon, 16th July Wed, 12th September Thurs, 18th October</p>	GN

Item		Action
	Meeting closed at 9.15pm Next meeting is <u>Wednesday, 14 March 2018</u> at Perivale Community Centre – 7pm	

Signed:

Date:

Frances Prentice – President