



## Middlesex County Amateur Swimming Association

([www.middlesexswimming.com](http://www.middlesexswimming.com))

### Minutes of the Executive Meeting held on 17<sup>th</sup> October 2019

Perivale

Item		Action
	<p><b>Those in attendance:-</b> Gillian Neal (President), Ralph Shortland, Flo Barnes, Susie Breslin , Bob Bloomfield, Pam Crofts, Jeanette Edmiston, Trevor Hyde, Wayne Hirst, Brian Kapp, Sofia Marcal-Whittles, Frances Prentice, Phillip Prentice, Leah Pullen, Andy Woska, Fred Willey, ,</p> <p><b>Apologies for absence:-</b> Zak Andrawos, Maria Abrams, Tony Burton, Tasha Coupland, Erol Baduna, Norman Edwards, Colin Jones Jo Martin, Suzette Muhammad, Taj Randhawa, Sam Whitmore, Karin Vazirani, Ian Woollard</p>	
	<p>Meeting opened at 7.15pm. The President thanked everyone for attending.</p>	
<p><b>XC19/036</b></p>	<p><b>Minutes of meeting 6<sup>th</sup> July 2019</b></p> <p>As the September meeting was not quorate, the minutes from the July meeting had been signed but not agreed</p> <p>The minutes were agreed</p>	
<p><b>XC 19/037</b></p>	<p><b>Matters Arising</b></p> <p><b>Archiving</b> Bob outlined that he had set up an archive facility for the Disciplinary committee and explained the security for this. The President proposed that we go forward with setting up a Google drive suggested by Bob and this was agreed unanimously.</p> <p><b>GDPR</b> Ralph confirmed the fact that he receives a complete list of London officials, separates those from Middlesex and passes them to Jeanette as Swimming Committee secretary. He also reminded the members of the committee who have any access to the data should fill in the form. One copy to go to Swim England and one to be kept by the secretary</p> <p><b>Medals</b> There has been a query regarding the number of medals issued at the Len Badcock meet. Leah had produced a spreadsheet of the medals issued and recommendations for future meets. Frances pointed out the number of medals still in the store (56 gold, 10 silver 6 bronze) According to Leah's calculation next year could possibly need</p>	

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	224 of each. The new number which had been ordered before is 650 of each and therefore it was agreed that we will probably have sufficient stock for several years.	
	<p><b>Health &amp; Safety</b> Ralph clarified the statement re Bouncy castles. They have been banned for any event run by Swimming Clubs.</p> <p><b>AOB Engraving</b> Frances wanted clarification about the statement re engraving trophies. The president explained that the suggestion was to present the trophies at the meet and then they would be returned before the next year's competition to be engraved for the previous year. Discussion then followed re the time-table. Suggestion that Frances as Trophy secretary sets up a sub-committee to make the decision agreed</p> <p><b>Qualifying times</b>  Frances commented that the qualifying standards had not changed much from last year and were not encouraging the younger swimmers. It was stated that the Head coach had agreed these with the club coaches and that this year they would stand and the success or failure would be reviewed after the competition.</p>	FP
XC19/038	<p><b>Correspondence</b>  An email has been received from Richard Lerman, resigning from the Diving section because Haringey are now the only club with divers. He thanked the committee for their support for the past diving competitions and promised that he would be willing to help in the future if there are changes.</p>	
XC19/039	<p><b>Appointment of Assistant County Coach</b>  The matter is still with the Head Coach. The secretary to find out if any progress had been made.</p>	FB
XC19/040	<p><b>Treasurer's Report,</b>  Phillip presented his report of the current position. The Finance committee had met to look at the final accounts for the year. The treasurer asked for approval of the accounts for the year to 31<sup>st</sup> August 2019 so that they could be sent to the auditors ready for presenting them to the ACM for acceptance. This was agreed.</p> <p>Philip was thanked for his hard work in producing a very clear picture of the finances of the year.</p> <p>.</p>	PP Auditors

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XC19/041	<p><b>Trophy Secretary's Report</b></p> <p>Frances reported that some swimmers were failing to return the trophies in time for presentation. She suggested that the defaulters be asked to leave the current trophies with the Trophy Secretary. Ralph felt that this could cause some embarrassment to the affected swimmers. Frances's suggestion was not agreed by the meeting</p> <p>Ralph outlined the procedure London Region adopt – that is they present the trophies, take a photo which is on the web site and then the trophy goes back into store. The swimmer receives a salver to keep.</p> <p>Bob suggested that further discussion should follow. Referred to the Swimming Committee.</p> <p>In the meantime, we try to get the trophies back and present them as usual. Frances to contact clubs to help with this.</p>	<p><b>Swimming Committee</b></p>
XC19/042	<p><b>Section Minutes</b></p> <p><b>Swimming</b></p> <p>The secretary apologised for not including the previous minutes and will circulate them with these minutes for comments.</p>	<p><b>FB</b></p>
XC19/042	<p><b>Diving</b></p> <p>Progress reported in Correspondence section</p>	
XC19/043	<p><b>Nominations for ACM &amp; Van Beets &amp; Ron Turner Cups</b></p> <p>All members were asked if they were willing to stand for the Executive for 2020. All agreed.</p> <p>Swimming Committee and SOC to ask their members.</p> <p>Other committees are agreed after the ACM.</p> <p>Discussion followed for the Van Beets Cups – agreed that the nomination of Fleur Lewis ( Barnet SC) be confirmed.</p> <p>No nomination has been received for the Boys cup.</p> <p>Nominations for the Ron Turner Cup were discussed – agreed to award it to Isabella Kraft (Otter SC)</p>	
XC19/043	<p><b>Welfare</b></p> <p>Maria had sent a report re some issues and all is being dealt with. She emphasised that all Incidents or injuries should be reported to the Principal referee or Promoter when it happens which makes it easier to deal with effectively .</p>	
XC19/044	<p><b>Health &amp; Safety</b></p> <p>Ralph brought to the attention to the meeting about the standard of facilities at Southbury Road at the last meet.</p> <p>He had complained about the quality of the water. The Staff are not very co-operative and Ralph suggested that we do not use that pool. Leah said that 2 days competition had been booked for next year because Barnet was not available.</p>	

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	Agreed that a letter be sent to Fusion, LB of Enfield CEO and the Contracts manager. Bob agreed to draft a letter. Anyone who has an issue to inform Bob asap.	BB
<b>XC19/046</b> (i)	<b>AOB</b> Bob presented the 2 articles the Disciplinary committee had drafted after the issues they had dealt with earlier in the year. Agreed that members read them and comment. Recommendation is that all complaints or requests be put to the Lead Referee before the meet and to the Principal Referee on the day and should not approach the recording table. There is a statement and change of name to be considered to put to the ACM as a change to the constitution. Bob to circulate the statement.	BB
(ii)	Frances said that a full stock-take is done in August and reported on the final accounts. The finance committee had suggested at their meeting that a value of medals used for each competition be included in future accounts. The treasurer agreed to include these figures in future accounts.	
(iii)  (iv)	Sofia asked that we look in detail at any affiliation for new clubs. We get a request from London Region and are asked for any reasons why they should not affiliate. The new clubs have to have a constitution and committee. Suggested that we look at what water time any new club has and where to see if it would impact on any of our existing clubs.  The President commented on the Inter-Counties competition she had attended in Sheffield on Sunday 6 <sup>th</sup> October. Middlesex came 8 <sup>th</sup> overall and the team were well behaved and supportive of each other. She expressed her thanks to all who went.	
	<b>Meeting closed at 9.35 pm</b>  <b>Next meeting is the ACM on Thursday, November 21st 2019 at Perivale Residents Association – 7pm</b> Followed by a short Executive meeting.	

Signed ..... Date

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**Gillian Neal**

**President**

