



## Middlesex County Amateur Swimming Association

([www.middlesexswimming.com](http://www.middlesexswimming.com))

### Minutes of the Senior Executive Meeting held on 12 April 2023

Via  
Zoom at 7.30pm

Item		Action
	<p><b>Those in attendance:</b> - Colin Jones (President), Phillip Prentice, Pam Crofts, Marc Barrott, Leah Pullen, Jeanette Edmiston, Flo Barnes, Brian Kapp</p> <p><b>Apologies for absence:</b> - Gillian Neal</p>	
	<p><b>Background</b></p> <p>CJ had suggested a catchup session at approximately the mid-way point between each full executive meeting might be useful attendance would be limited to representation from the Secretarial Team, Finance Team, Senior heads of other specific committees and welfare.</p> <p>Agenda as such would initially be limited to three questions:</p> <p>With hindsight were there any items that should have been included on the most recent full executive meeting agenda that were missed which should be noted now to be included on the next agenda?</p> <p>Any urgent business/senior executive decisions taken since the previous full meeting which needed to be included a part of the minutes of the next full committee meeting?</p> <p>Any actions etc to be undertaken by individuals/collectively as per most recent full executive meeting minutes which are not going to be completed before the next full executive meeting?</p> <p>Here to provide awareness so as not a complete surprise to all attendees.</p> <p>There would then be an opportunity to discuss any other current topics of interest to those present.</p> <p>As this was the first such meeting CJ would lead with his thoughts on topics</p>	
1	<p><b>Items not included on previous full executive agenda</b></p> <p>None identified.</p>	

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2	<p><b>Urgent business/officer's decisions</b></p> <p>To provide a deadline of March 31 for claims to be received for refunds of the 50M events at Hillingdon.</p> <p>PC/PP- Claims received up to that date had been processed and refunded 75 claims in total, value £882.</p> <p>PC had received requests after that date but had politely declined them.</p> <p><b>Actions from previous full executive meeting minutes</b></p> <p>No issues identified</p> <p><b>Other Topics</b></p> <p><b>CJ-London Region ACM</b></p> <p>CJ had been on the zoom call, aware that a number of others on the call this evening had been present as well. In total over 40 people present at the ACM meeting</p> <p>Noted Sofia had not gained enough votes to be elected to the London Board</p> <p>General discussion on how best to promote the ACM meeting with Middlesex clubs so that enough voting members would be present to provide a better opportunity for any Middlesex person standing to be elected.</p> <p>Historically any person(s) who had reached their end of term in office always seemed to stand a better chance of being re-elected than someone who was standing as a 'new' candidate.</p> <p>CJ had asked a question on the day about the accounts and then a follow up question afterwards on any annual report produced- had not been on the agenda – could be how London Region had preferred to manage that item.</p> <p>No response yet.</p> <p>FB to follow up and enquire with her London Region contacts.</p> <p>CJ to include London Region ACM as an agenda item for next full executive meeting.</p>	
	<p><b>CJ- Middlesex Development Meet May</b></p> <p>CJ-Aware subject would be on the next Swimming Committee Meeting at the end of April. From recent correspondence between members of the committee it appeared we had an improving situation with entries from clubs.</p> <p>LP-Based on information to date gala would breakeven and could potentially yield a small surplus – entry closing date April 14.</p>	

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	<p>LP-No club entry but some individual entries received from Teddington, at present no indication of what poolside support might be present.</p> <p>Consensus was that this would need to be monitored in the run up to the gala as the club were obliged to provide suitable qualified person(s)</p>	
	<p><b>CJ-TB Roles and responsibilities</b></p> <p>CJ-Aware TB was standing back from any day to day involvement with MCASA, did we need to discuss/agree any replacement(s) sooner rather than later for any of the areas he was involved with?</p> <p>CJ- His understanding on activities covered were:</p> <p><b>London Region Licensing Board</b></p> <p>CJ aware GN had sent out a note looking for interest in that position – Unclear if anyone had come forward yet.</p> <p><b>MCASA Committees</b></p> <p>Normally changes made at the ACM in November</p> <p>PC suggested it would be prudent to appoint any replacement(s) on any committees sooner rather later – just in case.</p> <p><b>SOC Course provider/mentor</b></p> <p>CJ – were the SOC able to cover current proposed activities etc?</p> <p>PC- To a degree yes, sharing out as required but there would need to be some potential flexibility on certain future dates/courses identified – this was in effect WIP.</p> <p><b>MCASA Constitution Lead</b></p> <p>CJ -TB had been the lead on this, could we continue, amend as required moving forwards?</p> <p>FB- Has access to the latest version for handbook purposes so future amendments not an issue.</p> <p>PC/BK- Both recalled a change identified recently? No details could be recalled – to review past meetings minutes/notes and try and identify.</p> <p>Any change(s) to the existing file copy would need to be put to the ACM.</p> <p>CJ to include an item on the next full committee meeting agenda.</p> <p><b>CJ- Changes to Open Water Competition Guidelines/Depth of Swimming pools</b></p> <p>CJ had seen articles on the county website – general observations made</p> <p><b>Open Water Swimming – use of wet suits</b></p>	

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	<p>Might this create a problem for those who wish/not wish to use under the new guidelines for use depending on the water temperature?</p> <p>BK- There would never be universal approval of any hard and fast rules</p> <p><b>Swimming pools- depth of water</b></p> <p>CJ-New requirements from September to allow diving- any issues with pools MCASA use regularly?</p> <p>LP- No, all current ones used compliant</p> <p>PC-Aware there are a number of pools, certainly some local to her that will not be compliant so technically no teaching of diving could be permitted.</p> <p><b>AOB</b></p> <p><b>LP- Next Full Executive meeting</b> – Zoom or face to face?</p> <p>Agreed as face to face</p> <p>FB to book Perivale Community Centre Wednesday May 10 7.30PM</p> <p><b>PP- Entry fees summaries</b></p> <p>To make sure he has all the sales entry summaries received for both Middlesex Development Meet/Masters May event could LP forward her individual notifications again.</p>	
	<p><b>Meeting closed at 8.30pm</b></p> <p><b>Next meeting TBC via Zoom</b></p>	