



## MCASA Swimming Officials Committee

Minutes of Meeting held on Sunday 17<sup>th</sup> January 2016 at Barnet Copthall

Those Present:- Tony Burton (Chairman) <b>TB</b> ; Ralph Shortland (Secretary) <b>RS</b> ; Pam Crofts <b>PC</b> ; Brian Kapp <b>BK</b> ; Andy Scott <b>AS</b> ; Wayne Hirst <b>WH</b> ; Andy Woska <b>AW</b>	Action By
<b>15/031: Apologies for Absence:</b> None	
<b>15/032: Minutes of Last Meeting:-</b> Minutes of 13th September 2015 were noted and signed as true copy.	<b>TB</b>
<b>15/033: Election of Officers</b> Wayne Hirst elected as Chairman. Ralph Shortland continues as Secretary. All current committee members remain on the SOC committee for 2016	
<b>15/034: Matters arising not an agenda item:</b> 15/024 The planned disability course for 11th October 2015 did not proceed. BK awaits dates from Carl Cooper 15/025 J2 course (TB) The two candidates who missed workshops have now completed the course J1 course (PC) All completed the course and now completing mentoring, assessments and attending Contemporary Issues CPD J1 course (AS) combined course Teddington and Staines – High percentage of drop out after completing TK session. This appears to be a problem that could continue. To be monitored. 15/028 Draft Budget for 2016 was circulated following amendment to include Open Water training. USB sticks Have been purchased and distributed to all committee members 15/030 ASA Swimming Officials (County and Regional Coordinators) Meeting on 10.10.15 attended by RS and TB. Discussion re provision of training - all regions to use the workshop procedures/timing as laid out in the respective workbooks. CPD online – IOS will circulate to regions those completing CPD online at end of every month. Discussions re new J2S(Referee) training for those J2S officials who also act as Referees at lower level meets to include details of race result determination – protests etc. Will	

<p>eventually become available on line via IOS at no charge. (NB- MCASA ran a similar training session in June and are one step ahead of the ASA ! The Referee tutor training day 16.1.16 was in fact for new tutors.</p>	
<p><b>15/035: Update on current courses.</b> TK course at Hackney (BK) is still to be arranged TK course at Broomfield Park (PC) – 6 candidates - all passed J1 course @ Pimlico (AW) 15 started – 9 finished the course. Mentoring ongoing J1 course at St. Helens School (WH) – 19 started – 12 completed. Mentoring ongoing J2 course at Fulham Pools (TB) – 6 started and all 6 completed. Mentoring ongoing J2S course at Perivale (PC) – 4 completed. Mentoring ongoing. 1 candidate with AS yet to commence training - delayed due to illness Open Water (BK) Working group meet this week – date to be arranged. Will be advertised when known</p>	<p><b>BK</b>       <b>AS</b>   <b>BK</b></p>
<p><b>15/036: Draft Budget 2016</b> A draft budget had been circulated to all SOC members and included Open Water. Draft document was agreed for presenting to Executive committee for approval</p>	
<p><b>15/037: Succession Planning</b> It was agreed that the SOC needed to identify experienced officials to become course leaders for the future and additional experienced officials to act as assessors. Names were put forward initially for the former role and RS will approach them to see if they would be interested. It was agreed to invite any volunteers to sit in on a TK/J1 course as had Gillian Neal recently. The following stage would be to arrange for them to run a course with a member of the SOC observing and on hand if necessary. It was agreed to organise a short course to explain the process for assessment to identified possible persons. On the same theme perhaps a Mentoring CPD could be arranged</p>	<p><b>RS</b></p>
<p><b>15/038: TK and J1 PowerPoint presentations.</b> RS had updated the current presentations and presented them to the committee. Discussion and identification of any amendments needed were noted.</p>	<p><b>RS</b></p>

There being no other business, the meeting was closed at 11am

Date of next meeting: TBA

Signed: .....

Date: .....