



## **Minutes of MCASA Swimming Officials Committee held on Saturday 31<sup>st</sup> August 2013 9.00am at Perivale Community Centre**

### **13/022. Present:**

Tony Burton, Andy Woska, Ralph Shortland, Andy Scott, Jenny Demont, Wayne Hirst, Pam Crofts, Allan Thornton: county coach, by invitation.

### **13/023. Minutes of meeting held on 22<sup>nd</sup> June 2013**

The minutes were agreed as a true record and signed by the Chairman Tony Burton.

### **13/024.**

Allan Thornton presented plans for the County development day on 22<sup>nd</sup> September:

8:00-8:30 Talk to parents about volunteering, Ralph/Pam/Andy W present. **Action:** Jenny to provide leaflets to be given as they leave.

10:00-12:00 2 lanes available with senior swimmers for mentoring of trainee officials and possibly timekeeper practical assessments. 5 mentors available.

12:15-13:00 Officials talk to swimmers, Ralph/Pam.

13:00-15:00 Room available for FINA updates CPD, Ralph.

### **13/025.**

FINA updates CPD presentation was shown and discussed.

**Action:** Ralph to clarify questions arising before presenting at County development day.

The question was raised as to how coaches are made aware of FINA rules updates. Allan said there was no formal process, if they are members of the BSCA they find out from them otherwise they look at the ASA or FINA websites. It was felt that it would be helpful to improve the communication between coaches and officials to ensure that both are interpreting the rules in the same way.

A meeting with the coaches was proposed for the County Short Course Championships 5<sup>t</sup> October for 45mins in the morning. To be communicated to the coaches in competition information and Allan to email county coaches.

Allan left meeting at 10:45.

### **13/026. Matters Arising from meeting**

13/016: Projector and 3 wireless presenters have not yet been

purchased.

Ralph has reviewed and circulated the candidate guidance notes and J2S assessment form as well as a new J2S record sheet showing experience gained. All accepted. **Action:** Ralph to circulate via dropbox for inclusion in trainer's pack.

Information regarding course eligibility sent to Flo but still not on the website. This is an ongoing problem for Executive committee.

**Action:** Ralph still to compile List of Officials within age bracket for FINA list.

13/018. Pam sent email to course leaders for forwarding to candidates inviting them to mentored session at County development day. 18 candidates have accepted. Has only received replies from Andy W's or Tony's candidates. Andy W and Tony forwarded email, Wayne has not seen email. **Action:** Andy W to forward email to Wayne.

### **13/027. Course updates**

#### **Judge 1:**

Pam: Stoke Newington School, 21 Sept, 3<sup>rd</sup> session left, 18 Candidates.

Ralph: Hampton on Thames Community Association, 14 Sept, 12 Oct, 2 sessions remaining, 12 candidates.

**Assessments:** Rachael Neal J2, Graham John Kent J1, Angela Wilcox J1, Rekha Mistry J1 further training required.

### **13/028. Future Courses**

**Timekeeper:** Wayne, Hillingdon, 19<sup>th</sup> October, 18 candidates.

**Judge 1/2:** no further courses can be run until presentations have been amended to include FINA updates.

**J2S:** Ralph, Perivale, 3 possible candidates, first workshop possibly November.

Andy W – 3 or 4 candidates ready for assessment.

Pam – candidates from Pimlico course ready for assessment.

Course leaders to organise assessments, candidates awaiting assessment do not need to attend FINA updates.

### **13/029. Report from ASA SOG meeting 25.08.13**

FINA updates presentation as discussed.

Survey sent out to officials showed new officials were put off volunteering because they felt there was not enough teamwork, it was unfriendly and there was a lack of parking. It was not felt this was a problem in London.

Concerns raised by presentation over the inadequate/incorrect completion of DQ slips following protest/complaint currently being dealt with by ASA. All meet results, slips etc should be retained for a year. Any decisions on retaining County paperwork was

considered to be Swimming Committee business however it was felt the SOC should recommend that all infringement reports should be documented even if only observed by referee.

The question was raised about debriefing at the end of a session, it is not done at County meets.

A request was made for referee questions.

Brian Kapp was congratulated on becoming an Open Water referee.

**13/030. Nominations for Young Officials – intense training/mentoring.**

Rachael Neal and Saniya Bandey were put forward and have both been accepted with Ralph as their mentor.

**13/031. SOUK nominations.**

Closing date tomorrow, if anyone wishes to put forward a nomination.

**13/032. AOB.**

Andy W asked about claiming expenses for courses, eligible for £10 per hour and mileage.

**13/033. Date of next meeting**

1<sup>st</sup> December 2013, 9am, Barnet

There being no other business, the meeting closed at 12.15pm

Minutes Agreed

Chairman

Date: