



Norwich Swan Winter Development Meet
Sunday 23rd November 2025

Here is all the final information ahead of next weekend, we look forward to welcoming you all!

Venue & Parking: Sportspark, University of East Anglia, Norwich Research Park, Norwich, Norfolk, NR4 7TJ, Tel:(01603) 592398. Website: www.sportspark.co.uk
Parking is free for all those attending. Please make sure you validate tickets/tokens as appropriate using the screen in reception to avoid getting a fine.

Coach Information: Coach & TM accreditation should be downloaded and printed prior to the event. They will not be available on the day. All information relating to the meet can be found [here](#), please print and bring with you as WIFI at Sportspark is unreliable.
Refreshments will be shared by poolside staff throughout the gala, please bring a water bottle which our volunteers will refill regularly for you.

Withdrawals: Withdrawals must be made using the links sent out to clubs before the event. Please ensure you meet the withdrawal deadline of 6pm on Saturday night (22nd November)

Spectators: We are pleased to welcome spectators, entry to the Gallery will be from 9.10am approximately.

The entry fee is £4.00 for adults, children under 10 years are free.

Payment is by cash only so please bring the correct money if possible. We do not have a card machine. There is no cash machine at Sportspark, the nearest is Tesco petrol station at Fiveways.

There will also be a raffle and club and swim themed merchandise for sale as well as some second hand kit etc.

The programme is published on our club website on the Swan Development Meet gala page and can be downloaded and printed should you wish

<https://uk.gomotionapp.com/team/reczznssc/page/events1/swan-l4-november-development-gala-2>

Swimmers:

We ask that Swimmers do not arrive before 8.45am. On arrival they should wait in the lobby area outside the cafe and wait to be let through to the poolside.

Results: Results link can be found on the club website on the meet info page

<https://norfolkswimming.org.uk/External/Clubs/NOST/WD25>

Medals: These can be collected from the medals desk on poolside. Results will be displayed poolside for the swimmers and in the gallery for spectators. Uncollected medals will not be sent on so please do collect them before leaving!

Officials: If you have offered to volunteer to officiate at the meet, please report to the Sports Meeting room at the start of the warm up and sign in. Lead Referee James Salmon will conduct the briefing. Officials are asked to ensure they are poolside and in position at least 5 minutes before the start of the session. Please bring your own water bottle and we will ensure it is refilled. Do not wear outdoor shoes poolside.

Marshalling: All competitors are expected to report to the marshalling area prior to their swim. It is the responsibility of the competitor to report in sufficient time before the event. Swimmers failing to report in time may lose the opportunity to compete.

Refreshments: Spectator refreshments will be available in the Sportspark Café and vending machines on site.

Officials and Volunteers will be provided with refreshments throughout the gala on poolside.

Changing Rooms: Parents are not allowed in the swimmers changing rooms under any circumstances. The Sportspark lockers require padlocks. Please ensure you bring your own. Alternatively you may hire one from Sportspark reception. Please be aware the changing rooms are also being used by members of the public as the shallow pool will be open for public use. **Wavepower prohibits all use of mobile phones or any devices in changing areas during Swim England regulated activity, please ensure all swimmers are aware of this.**

Photography: Sportspark have a **complete ban on the use of cameras and camera phones** and image capturing devices in the pool deck area, spectator gallery and changing rooms as the shallow end of the pool is open to the general public while the gala is running. Anyone not adhering to the policy may be asked to leave by Sportspark staff.

Poolside: Parents and spectators are not allowed poolside – TeamManagers and Coaches need to have downloaded and printed their Swim England accreditation for the event. Please leave larger bags and clothing in the changing room lockers. The poolside vents must be kept clear or the air conditioning shuts down and it becomes unbearably hot!

Safety and Pool Rules:

Swimmers must use the changing rooms when changing – do not change poolside.

Swimmers are not allowed poolside until their coach and/or team manager are present.

No photography is permitted.

Swimmers must wear suitable clothes and footwear poolside. Swimmers not wearing tops and footwear will not be allowed dryside or in the viewing balcony.

We look forward to welcoming you and we hope you will all enjoy a fun morning of racing.

Kind regards

Abby

Norwich Swan Meet Promoter