



Safeguarding Guidelines

At Staines SC, the safety and welfare of all swimmers is our top priority. In line with the Swim England Wavepower safeguarding policy, these guidelines outline the expectations and procedures for the safe drop-off and collection of swimmers attending training sessions and galas.

These procedures are in place to ensure that every child is supervised appropriately before, during, and after sessions, and to make clear the responsibilities of both parents/guardians and the club.

Expectations for Drop-Off

- Parents/guardians are responsible for ensuring their child is safely brought into the pool venue and handed over to the coaching staff before leaving.
- Swimmers should not be left unattended outside the building or in the changing rooms.
- Please arrive in good time so your child is ready to begin their session promptly.

Expectations for Collection

- Parents/guardians (or a nominated responsible adult) must collect their child from inside the pool venue at the end of the session.
- Children will not be allowed to leave the poolside or building without an adult unless prior written consent has been given to the club.
- For swimmers aged 16 and over, parents/guardians may provide written permission if alternative collection arrangements are required (e.g., the swimmer is to be collected later at the end of a session, or allowed to make their own way home). All such requests must be made by email to: cwo@stainesswimming.org.
- If you are unavoidably delayed, please contact the Coach/Teacher as soon as possible.
- Swimmers must be collected promptly at the published finish time of their session.

Late Collection Procedure

- If a swimmer is not collected on time, two members of staff will remain with the child until they are safely collected.
 - If no contact has been made and a child has not been collected within 20 minutes of the session finishing, the club will follow safeguarding guidance by contacting the police or the Multi-Agency Safeguarding Hub (MASH).
 - In line with Wavepower, repeated late collection may result in further action or a safeguarding review.
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