



OFFICIALS TRAINING

2

TYPES OF GALAS.....AND HOW TO SIGN UP:

TYPES OF GALAS:

Club events Licensed Level 4.....ie Club Championships/Home Series. Only our club swimmers can swim.

Open Meets Licensed Level 3.....ie WSSC Neate Meet/Junior June Meet and external club Open Meets
(Usually advertised on our WSSC Website)

League Events.....by invitation from your swimmers' coach

County/Regional Meets Licensed Level 2/1 Your swimmer will have been to lots of club only and open events to have qualified for these meets so you will have some experience of entering meets by this stage.

REMEMBER: Every gala needs the correct number of officials to achieve the license.

Signing up to a gala....either as a trainee of a qualified official:

AT WSSC CLUB EVENTS: Fiona organises these so will give you the information you need at the time.

AT EXTERNAL EVENTS: If your swimmer is swimming at another gala, you usually have to apply for it using an online link. Sometimes the swimmers' application form may have contact details of their official's coordinator, but if not, their gala will most likely be on **SWIM-MEET.com (SM)**

STEP 1 When you click on SWIM-MEET you will see a big blue box that says 'Swimming Official's sign-up'
It will then show you a long list of all the galas....you can narrow this down by month/area or event club host name.

STEP 2 Find the relevant one, click on it and it will ask your SE number.

STEP 3 You then input your details in the relevant boxes, and below it will show the dates and times of the sessions.

You have to select your qualification. There are various choices....click whatever qualification is relevant
If you click the **JL1 TRAINEE** box another box will come up asking another couple of questions about training.

In the '**FURTHER INFORMATION**' box ask for what mentoring you feel you still need....ie
relays/breaststroke turns/lap cards.

Once you have applied on **SM** you will get a conformation email. You won't then receive any information until shortly before the gala, when you will be sent an email with briefing times/uniform/parking etc.

Now go to the WSSC website and find '**Officials Training** 3 [GOING TO GALAS AND WHAT TO EXPECT](#)

NB: EVERY GALA YOUR SWIMMER SWIMS AT WILL NEED OFFICIALS SO PLEASE SIGN UP.....WITHOUT THE LEGAL NUMBER OF OFFICIALS THE EVENT CANNOT BE LICENSED, AND THEREFORE THE SWIMMERS CANNOT USE THE TIMES THEY ACHIEVE FOR ANY OTHER GALAS.

ANY QUESTIONS.....Contact FIONA BRITAIN

officials@westsuffolkswimming.co.uk