



## Transport Policy

Under usual circumstances, parents / guardians are responsible for ensuring appropriate transport arrangements to and from any Repton Swimming training session, event or competition, with the following exceptions:

1. Repton School Day Pupils within the school day (08:30am – 5:45pm) during term time
2. Repton School Boarders during term time
3. Repton School providing transport for School Pupils to and from Repton Prep during term time
4. Repton Swimming providing transport to an event or competition for a squad or team when appropriate or required.

Repton School assumes the responsibility for 1), 2) and 3). Repton Swimming is responsible for 4).

Parents / guardians are responsible for the transport arrangements for their children in all other cases and at all other times. Repton School and Repton Prep may, when they deem appropriate to do so, offer pupils further support with transport. Under such circumstances the schools are responsible.

Any arrangements made between parents / guardians to transport the children of other members are at the sole discretion of the parents / guardians concerned.

In all cases the driver of any vehicle is responsible for ensuring that a child has and uses a seatbelt and that the recommended number of passengers for a vehicle is not exceeded.

Repton Swimming recognises that some children are capable of taking themselves home alone. Parental consent in each case must be given. When considering if it is appropriate for a child to take themselves home on their own the parent / guardian and Repton Swimming will jointly consider factors such as how far they have to travel, bus routes, busy, dangerous or unlit routes etc.

Guidance around assessing if a child is ready to do this is available from the NSPCC at:

- [learning.nspcc.org.uk/research-resources/leaflets/out-alone/](https://learning.nspcc.org.uk/research-resources/leaflets/out-alone/)

Repton Swimming recognises that Repton Day Pupils and Boarders will bring themselves to and take themselves from training sessions alone during term time. Please refer to the Arrival and Departures Policy for how this is governed.

It is not the responsibility of Repton Swimming or any of its officers or staff to transport or arrange transport for children to and / or from any training session, event or competition. If a child is not collected on time the Late Collection of Children Policy will be followed.

When transport is provided by Repton Swimming eg minibus or coach, written consent from parents / guardians will be obtained.

When transport is provided by Repton Swimming for an event or competition, a Team Manager or nominated person will provide parents / guardians with the following information:

- The type of transport being provided (eg: minibus, coach)
- The departure time and the expected time of arrival back
- The meeting point for departure and arrival back (if different)
- The contact number of a nominated Repton Swimming officer or staff member for emergency use only

The Team Manager will ask for the following information from parents / guardians:

- Express consent for the child to be transported by Repton Swimming
- Contact details for the parents / guardians / nominated person who will collect the child on return
- Any alternative arrangements on a case-by-case basis (eg parent / guardian will collect child directly from venue)

The Team Manager will maintain a register and ensure that all expected children will be transported to and from the event as planned. If a child is not collected at the expected time, the Late Collection of Children Policy and Procedure will be followed.

Repton Swimming coaches, staff, and officers unrelated to a member under 18 years of age will not in non-emergency situations transport members alone in a car or any other mode of transport. In an emergency situation the child's welfare is paramount and where a failure to act may place them at risk of harm transporting a child may be necessary. In such a situation Repton Swimming will ensure two DBS checked adults will transport the child, who will be seated in the back seat. Where possible consent from parents / guardians will be obtained in advance.

#### Version Control:

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