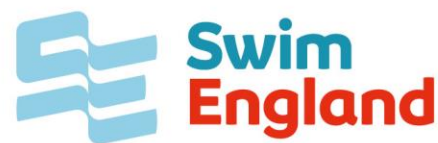


BaD

Bletchley & District Swim Club



Missing Child Policy

It is hoped that no child will ever go missing from a sport activity. If they do, remember most children are found within a few minutes of their disappearance. This policy will be followed if any child leaves a training session where the coach, teacher or those responsible for the activity do not know their location during the times the session is due to have run and where it is not confirmed that their parent or guardian is aware of their location.

If a child for whom the club has responsibility goes missing, the following actions will be taken.

- The club will ensure other young people are looked after appropriately while a search is organised for the missing young person.
- The young person's parents/ guardians will be informed if they are present at the event, or a nominated appropriate person will telephone them and advise them of the concern.
- The young person's parents / guardians will be reassured that you are doing all you can to locate their child, and they will be asked for any information they may have.
- Either the parent/guardian or the club will try and contact the child on their mobile phone.
- Available responsible adults will be divided to search specific areas.
- A short time will be taken to organise the search properly so that all places are searched fully.
- The area in which the child has gone missing will be searched, including changing rooms, toilets, public and private areas and the facility's grounds.



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ESSENTIAL CLUB

- All those searching will be requested to report back to the nominated search coordinator at a specific location and time. Who searched which areas will be recorded.
- The nominated person will also make a note of the events, including a physical description of the young person including approximate height, build, eye colour, hair colour and style as well as the colour, brand and type of clothing they were wearing, and where they were last seen, as this will be required by the police.
- If the search is unsuccessful the club will then report the concern to the police
- A report will go to the police no later than 30 minutes after the child's disappearance is noted, even if the search has yet to complete.
- The police may recommend further action to be taken before they get involved; the club will follow any guidance they provide.
- At any stage of the investigation, if the young person is located, all adults involved including the parents/guardians, searchers and police if by then they are already involved will be informed.

Last Updated Dec 2022