



PRIVACY POLICY 2025

Data protection

Our data protection representative is Cassandra Cunningham and may be contacted by email sharksecretary@gmail.com

a) Why we process your data, the lawful basis for processing your data and who we share it with

I. For our members, we process data:

- in order to provide you with coached swimming and land training;
- administration purposes relating to your membership of our club and Swim Ireland;
- to enter you in competitions and help you compete;
- to assist you in acting as an official at swimming competitions;
- to assist you with your performance and your obligations as a member of Swim Ireland.

The legal basis for the processing of this data is processing necessary for the administration of your membership of our club.

Where we process special categories of data relating to you, e.g. health data that we may process in connection with the monitoring of your performance, entering you in competitions and liaising with Swim Ireland regional and national squads, our legal basis for processing will be that the processing is necessary to enable you compete and that your performance, health and welfare can be monitored.

There may also be limited circumstances where our legal basis for processing is with your consent (where we have sought it and you have provided it to us), in which case you can withdraw your consent at any time.

We may share this data with Swim Ireland. We may also send you emails through our email service provider. They may only process this data for the purpose of providing us with their services, and no other purpose.

We may also share certain parts of this data with your Coaches and with other Swim Ireland Coaches.

We will retain this data for 6 years from the date you cease to be a member of our club.

II. For our potential, current and past member, we process data:

- in order to market our club
- to provide you with updates and/or newsletters to which you have subscribed

The legal basis for this processing is our legitimate interest in the administration and operation of our club as well as our legitimate interest in marketing and promoting our club. You may unsubscribe from our communications, so you can opt out of receiving such communications at any time.

We will retain this data for 6 years from the date you cease to deliver to be a member of our club.

b) Information received from third parties and the source of that data

1. Your Medical Advisors;
2. Swim Ireland.

c) Your rights relating to personal data

You have the following rights under the GDPR, in certain circumstances and subject to certain exemptions, in relation to your personal data:

- right to access the data - you have the right to request a copy of the personal data that we hold about you, together with other information about our processing of that personal data.
- right to rectification- you have the right to request that any inaccurate data that is held about you is corrected, or if we have incomplete information you may request that we update the information such that it is complete.
- right to erasure - you have the right to request us to delete personal data that we hold about you. This is sometimes referred to as the right to be forgotten.
- right to restriction of processing or to object to processing - you have the right to request that we no longer process your personal data for particular purposes, or to object to our processing of your personal data for particular purposes.
- Right to data portability - you have the right to request us to provide you, or a third party, with a copy of your personal data in a structured, commonly used machine readable format.

In order to exercise any of the rights set out above, please contact us at the contact details at the start of this privacy notice.

If we are processing personal data based on your consent, you may withdraw that consent at any time. This does not affect the lawfulness of processing which took place prior to its withdrawal.

If you are unhappy with how we process personal data, we ask you to contact us so that we can rectify the situation.

You may lodge a complaint with a supervisory authority. The Irish supervisory authority is the Data Protection Commission.

d) Requirement to process personal data

If you do not provide us with your information for the purposes described above, we cannot provide you with Coaching, training, monitor your performance or communicate with you about our services.

e) Automated decision-making and profiling

We do not use any personal data for the purpose of automated decision-making or profiling.

Storing information in electronic format abroad

By being a member of our club, you are allowing us to store your data and other information abroad, for example, if or when we employ the services of electronic storage companies who use IT storage abroad. If you have any queries, please contact us and we will give you further information.

By being a member of our club, you agree that we are not responsible for any loss of, or corruption of, information by any off-site electronic storage service that we use. We will try to make sure that the company we use is reputable.