

Soundwell Swimming Club

Committee meeting minutes

Location: Zoom **Date:** 21st September 2023

Present: Jon Wills, Sarah Taylor, Matt Chubb, Helen Mills, Fiona Hartley, Louise Phillips, Sue Long, Emma Dodd, Andrea Brown, Marie Trott

Apologies: Emma May

Agenda items:

1. Welcome, Updates & News – Sarah Taylor
2. Treasurer Update – Matt Chubb
3. Welfare Update – Claire Kerslake
4. Head Coach Update – Jon Wills
5. Training timetable changes - Sarah Taylor/Jon Wills
6. LTS Update - Emma Dodd
7. Camp Update - Emma Dodd
8. Disputes & Complaints
9. AOB

Key Discussion Points from 21.09.2023

Ref	Key Discussions
1.	Sarah welcomed the meeting and thanked everyone for attending. National News • Swim England policies now live for Supervision ratios at competitions and camps, and Transgender policy. The Club will ensure these ratios are followed. Parents entering swimmers individually for meets not supported by the Head Coach will be responsible for ensuring appropriate supervision is provided by another Club. • Swim England have issued a new online course called the Foundations of Inclusivity. It's going to be Mandatory for some Club officers for SwimMark next year, but its encouraged for officers of the club, coaches, teachers and TMs. Free to do. Sarah said she had completed the course herself, which did not take long and was extremely useful. Regional News • Regional Chair's forum was visited by Helen Weeks, Sports Governance and Welfare Manager from Swim England. There was a lively discussion around Swim England requirements for Clubs and the impact particularly on smaller clubs, including the introduction of the supervision policy. Counties • Sarah and Emma Dodd attended the County Exec Meeting in September. Officials can now wear black trousers as they begin the transition to this being standard uniform. For the next year officials can wear black or white at county meets and open meets. May be different requirements for Regional and National during this time, but all moving to black in 2025. • Conditions for County Champs 2024 have been published. Dates on our website, including relays on 7th January at Hutton Moor. QTs are on our website under the competition tab and on our notice board Club • Our Level 3 Open Meet is going out in the next few days. Already had some external entries. Sarah have also booked Hutton Moor for our 2 meets in 2024 – dates are on the website. • We have received a grant from South Gloucestershire council for £3,000 towards our pool costs. This will help offset some of the deficit the club incurs, which we were unable to offset in totality against our fundraising last year. We are very grateful to them for the contribution. We also received funding from National Grid to put 5 young volunteers through the Poolside Helpers online course, and funding for 1 volunteer to do the STA Swim Teachers course so they can support our Learn to Swim programme. They will pay back the cost of the course in working hours, which will fund the next person. Course can't be done until they are 16. Primarily volunteers who are not in National Potential due to the requirement to support our LTS programme clashing with training and

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	is a great way to keep older swimmers in the Club and give them a qualification and a chance to earn some money.
2.	Treasurer Report • Matt took the meeting through the latest financial summary. • August fees were taken, but due to an error Learn to Swim fees were charged, which resulted in a mix of refunds/credits onto accounts, which will have a slight effect on September fees, which came in at £10.6k • Shop income was only £50, but this is due to timings early in the swim season, so only covers a couple of weeks. • Kit orders have come in, so we have started taking money for this, which came in at £100. • We had a fundraising grant come in from Community Matters of £568 which covers Learn to Swim training for our new teachers. • We also had £1k of County Grants come in over the summer which must be used for non-running costs • Camp Deposits of £2.9k came in, which have been moved to the Camp account. • Starting to see race fees coming in for the Soundwell Level 3 Meet in December. • Camp payments to Sports Abroad were paid at the end of the month (£17.4k) • Lots of leavers and joiners during the last couple of months of the swim season, and overall we are down 10 swimmers on squad and 7 on LTS compared with July, however the mix of squads at the lower end sees a strong start to the year. County Age and Youth squad have seen the largest reduction.
3.	Welfare Update • Claire said that she had attended the Swim England Welfare Officers Workshop on 4th September. • Claire will be working with Emma on Risk Assessments for the Club Champ in October. • Claire is progressing some new DBS checks for volunteers who will be coming on board. All up to date with current volunteers DBSs being in date. • Claire has read through and approved the Club Equality Plan which is now on our website and has been submitted for SwimMark.
4.	Head Coach Update – Jon Training: • All training is back up and running. Unfortunately, there was a need for a re-jig pool programme due to loss of pool time. We have managed to accommodate RP & RA in Kingswood by reducing CD & CS time on a Wednesday pm. • There have been some concerns raised about the gap between availability of training hours for NP & RA. Training availability for the top three squads currently stands as follows. ◦ Regional Potential: 6.75 hrs ◦ Regional Age: $9.5 + 2 = 11.5$ (increase of 4.75hrs) ◦ National Potential: $14.5 + 2.5 = 17$ (increase of 5.5hrs) This is a consistent gap and provides a sufficient step to enable continued progression as swimmers develop through the squads. There is a natural progression in standard for swimmers in RP and RA as they are still maturing. For swimmers in NP as they reach maturity, the emphasis is necessarily on pool time to progress. • However, to address concerns, happy to create a bridging session for those swimmers in RA who are showing potential to move to NP in the future. This would run on a Saturday 8:30-10am at Winterbourne. However, swimmers would need to fulfil the following criteria before attending as to not impact the level of the session being carried out. ◦ Attend all available sessions for RA ◦ Have a score of 480 or over in FINA points ◦ Regional qualifier

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	With the addition of the bridging session swimmers in RA could potentially be on 13 hours total, which is more than last season pre changes. Competition: • <u>British</u>. It was an exceptional summer for the club at all the national meets. We managed to bag the highly sought after 'British swimming club of the year' title. ○ Gold 100 fly Jack Brown ○ Silver 200 fly Jack Brown ○ Silver 100 fc Jake Gaunt ○ Bronze 100 Brs Rhys Dodd ○ Bronze 200 Brs Roger Davis ○ 12 finals in total. • <u>Open water</u>. Josh 12th, Alfie 19th and India 15th - all posted personal best times in their respective distances. • <u>English</u>. Gold 200fc Jack Brown. Glorious 1 -2 for Jack & Rhys in the 200 IM. Bronze 800fc Amber. 19 finals in total • <u>Welsh</u>. Silver 200fly Archie Dalgarno. Bronze 200fly EVB Chubb. 6 Finals. • <u>Arena League teams</u>. Arena teams will be out shortly. We will be taking part with Bristol North again this year. Soundwell team will be in Plymouth 1pm start. Bristol North team will be in Newport for 4pm start. Program selections: • Roger Davis NYDP; Jack Brown DiSE; Maia, India, Theo, Alfie & Jonah Regional Pathway. Ashley has been selected to the Regional Coaching Pathway. Lucy & Elise County Pathway. Inter-counties: • Swimmers - Will S, Roger, Rhys, Harry, Jack. Jon is coaching and Emma is Team Managing.
5.	Training Timetable Changes This was covered in the Head Coach's update. Sarah once re-iterated the Club's apologies for the impact on swimmers and parents of the loss of pool time.
6.	Learn to Swim • Emma told the meeting that there had been a positive start to the season with our new teachers settling in well. Due to teacher numbers we are only running one class per 30 minutes in the small pool. Swimmer numbers were healthy, and once we increased teacher numbers we could move to running two smaller classes per 30 minute session, but this may take some months to get going. • Our poolside helpers were doing a great job, and would eventually have the option to progress to doing teacher training when they turned 16.
7.	Camp • Final payments due in July. • Additional volunteers undertaking Team Manager and Safeguarding courses and DBS checks – we will be meeting SE requirements for coaches and TMs for Camp • Few spaces left – will be offered to other Clubs. • Fundraising focus to minimise final costs – cake sale at Club Champs and Club BBQ. Look for sponsors, and explore more fundraising activities.
8.	None.
9.	AOB • None

Date and location of next meeting: Thursday 19th October 2023 at 7.30pm on Zoom