

## FEES, CONDTIONS AND ADMINISTRATION

# Members will be deemed to have accepted these terms through their membership of Amersham Swimming and Diving Club.

## **Fee Structure**

For all swimming squads except Masters the annual fees are divided into 11 equal payments paid monthly starting on 1 September to 31 July each

For Master swimmers the annual fees are divided into 12 equal payments paid monthly starting on 1 September to 31 August each

For all Diving Squad and Diving Lessons the annual fees are divided into 12 equal payments paid monthly starting on 1 September to 31 August each

In addition to the squad fees there will be an Annual Membership fee and swimmers are required to have an up-to-date Swim England Subscription.

The ASC Annual Membership fee for all main squad swimmers is payable on 1 September and will be collected with the monthly fee payment in September. The Swim England Annual subscription will be collected together with the monthly fee payment in February.

For 'Holiday swimmers' an ASC Annual Membership fee is due on 1 January each year together with the Swim England Annual subscription.

Monthly fees are due on the 1st working day of each month from and will be charged via the ASC 3rd party service provider (Team Unify).

Swimming Lesson fees will be taken termly and charged in termly blocks (depending on the number of weeks in each term). Payment is due one month before the term starts and will be taken via the ASC 3rd party service provider (Team Unify).

Members (parent or guardians) are expected to pay the fees due on time – WITHOUT prompting from the Club.

The amount the members will be charged will be available to inspect on the ASC website and on the OnDeck app.

If the monthly or termly fee is not paid within 21 days of the due date, the swimmer will be suspended from training and unable to enter any meets until the outstanding fee has been paid. These arrangements apply to anyone who is a member of Amersham Swimming and Diving Club.

Members benefiting from discounts or special arrangements (as detailed below) should clarify the fee payable with the membership team.

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# Joining the club

Squad fees will be payable in advance of the month of joining. A joining fee, Annual Membership fee and Swim England annual subscription will also be due on joining.

#### Moving squads

Swimmers and Divers will only be moved to a new squad at the start of each month, and the new squad fee will then be due for that month.

#### **Notice Period**

If a member intends to leave the Club they must email the Membership Secretary (members@amershamswimmingclub.co.uk) and give at least 1 calendar month's notice before the 1st of the month in which they want to leave. Any outstanding fees, including the 1 month notice period and/or swimmers meet fees, will need to be paid in full.

## Part attendance arrangements and Long-Term illness

At the discretion of the coaching team and the Club Committee, if, due to illness, injury or other unforeseen circumstance, a member is unable to swim for a continuous period of 4 weeks or more, a refund of half the squad fee for that period (pro-rata) may be payable.

# **Unexpected pool closures**

From time to time, the pool becomes unavailable unexpectedly and a session has to be cancelled at short notice. In these circumstances, no refund will be made to the squads affected.

# Communication

In the event of any queries relating to fee payments, it is the member's (parent or guardian's) responsibility to raise these queries with the Membership Secretary at <a href="mailto:members@amershamswimmingclub.co.uk">members@amershamswimmingclub.co.uk</a>. The Club acknowledges that on occasion it may be difficult for a family to make a payment. If this situation arises then you should email the Membership Secretary 5 days before the 1st of the month.

## **Hardship Fund**

There is a Hardship Fund for members who experience difficulty paying their fees. Contributions to support this fund are voluntary. Funds rarely keep pace with the use of the fund, so contributions are always welcome. If you would like to contribute, please contact the Membership Secretary at <a href="mailto:members@amershamswimmingclub.co.uk">members@amershamswimmingclub.co.uk</a>

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