



ATHLETE SUPPORT FUND CLUB POLICY DOCUMENT

The aim of the Athlete Support Fund is to financially help and support any member of the University of Aberdeen Performance Swimming (UOAPS) Club undergoing financial difficulties.

The Athlete Support Fund can help pay for:

- Membership Fees
- Competition Fees
- Training fees

Responsibility for assessing eligibility in individual cases will rest with the nominated members of the Club's committee and all information must be kept private and confidential.

Each case should be reassessed at a minimum of every six months.

Those receiving assistance from the Athlete Support Fund and the nominated members of the Club's committee will confirm confidentiality of any agreement to protect both the Club and the member from private information being placed into the public domain.

Each year: should club funds allow, the UOAPS Club committee will annually at the AGM, agree on a maximum fund value, any additional funds provided during the year will be decided at an EGM. It is intended that monies allocated to the Athlete Support Fund are covered from monies raised at UOAPS hosted meets.

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UOAPS is committed to helping all members access an appropriate level of financial support, as is determined by their level of need and in the context of their commitment to the programme and ability.

The club is prepared to help members who are in need of financial support towards the cost of swimming activities. If that member, or the parent or Guardian (if Member is under 18), meet the following criteria and can provide the evidence to indicate that they are currently suffering financial challenge, the application will be considered:

- Have volunteered their time and commitment, or a family member has, to help with at least three club events or can demonstrate an equal level of club support participation, over the past six months.
- Can provide evidence they are in receipt of National or Local Government financial aid, specific for low-income households.
- Other circumstances may be taken into account by the UOAPS Executive committee on an individual basis.

All cases dealing with the hardship fund will be dealt with confidentially on an individual case by case basis by the UOAPS Executive Committee

Cases will be reviewed regularly, and the Club has the right to stop any agreements with members at any time they deem necessary.

All parties will be asked to sign a confidentiality agreement to protect those involved.



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APPLICATION FORM

Name of applicant:	
Date of Application:	
Please detail any examples of volunteering or club participation activities undertaken within the UOAPS Programme in recent months: This may be the said member, or a family member.	
If in receipt of National or Local Government financial aid specific to low-household incomes, please provide details and attach relevant document(s) to support application:	
Please detail any other circumstances not covered by the above points which you feel the UOAPS Executive committee should consider in this application.	

Please note all accepted applications and related correspondence will be held by the UoAPS Executive Committee only for the duration of the funding period, assumed to be one season.

All information shared will be confidential and only available to those responsible for making Athlete Support Fund decisions.

For all applications submitted, the responsible team will endeavour to respond with 21 days.

Successful Applications will be reviewed regularly by the UOAPS Executive committee to ensure continued eligibility. Funds will be credited to the Individuals Team Unify Account on a monthly pro-rata basis. Please also note attendance reports may be monitored regularly to ensure funds are being spent appropriately.

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Applicant Signature*

*Member or Parent if Member under 18 years