



ATHLETE TRANSFER PROCEDURE

CLUB POLICY DOCUMENT

Following discussion at the Coaches Technical Panel, Scottish Swimming felt it was appropriate to provide some guidance to coaches in respect of dealing with the movement of swimmers between programmes and clubs. UOAPS have accepted the below procedure and apply it when necessary.

It is accepted that this can be a challenging time for coaches, however in applying the below, it is felt that relationships and unity between coaches can be maintained in the best interests of both coaches and swimmers.

This guidance is intended for use by coaches however should any coach/individual become aware of any child wellbeing concerns please refer to current Scottish Swimming policies and procedures for such matters.

1. Current coach contacts prospective coach to discuss swimmer situation following discussion with swimmer / parent.
 - If swimmer / parent approaches prospective coach directly without speaking to current coach, prospective coach advises swimmer/parent to discuss / address any issues or concerns with current coach before contacting again
2. Swimmer / parent decides after dialogue with current coach has occurred to approach prospective coach
3. Prospective coach discusses with swimmer / parent
4. Prospective coach contacts current coach to discuss
5. Decision is made by swimmer / parent
6. New coach contacts current coach / officials to expedite transfer (registrations; relevant background; time-scales and start date)